

How to Navigate the DCM Lab Animal Resource System (LARS)



Items for Review


- Log into LARS
- Order animals by age
- Order animals by weight
- Order a pregnant mom
- Order a lactating mom with pups
- Placing a recurring order (standing order)
- Requests to wean a cage
- Animal Transfers



How to Log into LARS


- Using Chrome or Firefox enter the LARS URL lars.dcm.utoronto.ca
- Enter your UTOR ID
- Enter your password
- Click on “Log In”
- Land on the LARs eAnimal Ordering Page



Note: Click  to expand the respective sections.Protocol: **Action Required**

<u>Protocol ID</u>	<u>Document ID</u>	<u>Document Type</u>	<u>PI Name</u>	<u>Submitted By</u>	<u>Event</u>	<u>Status</u>	<u>Status Date</u>
20001815	R-000000015	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	26/07/2018
20001815	R-000000014	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	26/07/2018
20001815	R-000000013	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	26/07/2018
20001832	R-000000010	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	09/07/2018
20001832	R-000000009	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	09/07/2018
20001832	R-000000008	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-000000007	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-000000006	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-000000005	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-000000004	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-000000003	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018

In Progress

<u>Protocol ID</u>	<u>Document ID</u>	<u>Document Type</u>	<u>PI Name</u>	<u>Submitted By</u>	<u>Event</u>	<u>Status</u>	<u>Status Date</u>
20001815	R-000000016 	Requisition	AMSRIS01, Test	Parisien, Karen	Clarifications Provided for Ordering	Order In Preparation	26/07/2018

Available Protocols


<u>Protocol ID</u>	<u>Document ID</u>	<u>Document Type</u>	<u>PI Name</u>	<u>Submitted By</u>	<u>Event</u>	<u>Status</u>	<u>Status Date</u>
20001815	20001815	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	09/07/2018
20001816	20001816	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	09/07/2018
20001832	20001832	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	03/07/2018

Completed TransactionsLast Days


<u>Protocol ID</u>	<u>Document ID</u>	<u>Document Type</u>	<u>PI Name</u>	<u>Submitted By</u>	<u>Event</u>	<u>Status</u>	<u>Status Date</u>
20001832	R-000000011 	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition Released	Fully Received	09/07/2018
20001832	R-000000001 	Requisition	AMSRIS01, Test	Tulasi, Test	Requisition Released	Fully Received	05/07/2018





Note: Click  to expand the respective sections.

Protocol:  

Action Required 

In Progress 

Available Protocols 

<u>Protocol ID</u>	<u>Document ID</u>	<u>Document Type</u>	<u>PI Name</u>	<u>Submitted By</u>	<u>Event</u>	<u>Status</u>	<u>Status Date</u>
20001868	20001868	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	01/08/2018
20001867	20001867	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	01/08/2018
20001865	20001865	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	31/07/2018
20001864	20001864	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	31/07/2018
20001863	20001863	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	31/07/2018
20001860	20001860	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	30/07/2018
20001815	20001815	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	09/07/2018
20001816	20001816	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	09/07/2018
20001832	20001832	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	03/07/2018

Completed Transactions 





PROTOCOL

Protocol Details Cancel

Protocol ID	20001815 (Update Glance)	Protocol Title	KP new protocol interim review
Principal Investigator	AMSRIS01, Test	Admin Contact	
Admin Contact's Phone		Admin Contact's E-Mail	
Initial Approval Date	09/07/2018	Expiry Date-Closed Date	09/07/2019

Approved Species

Funding Details

Protocol Personnel

[Clone](#)

[Create Requisition](#)

<input type="checkbox"/>	Species	Pain Category	App.Qty	BRN	BOR	BRE	Approved Date
<input checked="" type="checkbox"/>	Kiwis	C	10	10	0	0	09/07/2018

† App.Qty - Approved Quantity - The total number of animals approved on the protocol

† BRN - Balance for Requisition - The remaining number of animals available on the protocol

† BOR - Balance to Order - The number of animals requested on a requisition/s that still need to be ordered by DCM

† BRE - Balance to Receive - The number of animals already ordered and waiting to be received



REQUISITION

Header Info

[Procurement Notes](#)
[Submit to DCM](#)
[Delete Document](#)
[Save](#)

Doc #	R-000000028	Owner	Parisien, Karen
Date	07/08/2018	Protocol ID	20001815 (Update Glance)
State	Draft	Stage	In Preparation
Submitter *	<input type="text" value="Parisien, Karen"/>	RP Name*	<input type="text" value="Select One"/>
Phone #	<input type="text" value="8888888888"/>	Phone #	<input type="text"/>
eMail	<input type="text" value="k.parisien@utoronto.ca"/>	eMail	<input type="text"/>

Requested Species

[Clone](#)
[Include Species](#)
[Delete Species](#)

	#	Species / Strain	Gender	Age Range	Weight Range	Req. Qty	BRN	BOR	C. Qty
<input type="checkbox"/>	1	Kiwis				0	4	0	0

Attachments

[Add](#)
[Delete](#)

	Document Name	Attached Date	Attached By
Records are Not Available			

† RP - Responsible Person

† Req. Qty - Requested Quantity

† BRN - Balance for Requisition - The remaining number of animals available on the protocol

† BOR - Balance to Order - The number of animals requested on a requisition/s that still need to be ordered by DCM

† C. Qty - Cancel Qty



To Order An Animal By Age



REQUISITION

Requisition ID : R-000000013

Requisitioned Species Details

[Protocol Details](#) [OK](#) [Cancel](#)

Species :	Kiwis	Strain :		Gender :	Female
Age From :	2	Age To :	4	Age Unit :	Week(s)
Weight From :		Weight To :		Weight Unit :	Select One
Date of Birth :	<input type="text"/>	Category of Invasiveness : *	C	Sentinel :	<input type="checkbox"/>
Pregnant :	<input type="checkbox"/>				
Description:	<input type="text"/>				

Approved Qty :	10	Bal. to Request :	10	Request Now:*	0
Recurring Order :	<input type="radio"/> Yes <input checked="" type="radio"/> No	Number of Cages : *	0	Date Required By : *	<input type="text"/>

Source :	Vendor	Preferred Vendor : *	Select One
Price Per Unit(\$):		Catalog Number :	<input type="text"/>
Notes to Vendor :	Must be from same litter.		

Housing Location :	Main Campus	Building : *	Select One	Room : *	Select One
Special Request for Husbandry :	<input type="text"/>				

Purchase Account : *

Purchase Account Number	Funding Source	Expiration Date	Percentage
Records are not available.			

Purchase Account Description :

Perdiem Account : *



REQUISITION


Requisition ID : R-000000125

Requisitioned Species Details


Protocol Details

OK

Cancel

Species :	Rats	Strain :	<input type="text"/>	Gender :	Select One <input type="button" value="v"/>
Age From :	<input type="text" value="21"/>	Age To :	<input type="text"/>	Age Unit :	Day(s) <input type="button" value="v"/>
Weight From :	<input type="text"/>	Weight To :	<input type="text"/>	Weight Unit :	Select One <input type="button" value="v"/>
Date of Birth :	<input type="text"/> 	Category of Invasiveness : *	E <input type="button" value="v"/>	Sentinel :	<input type="checkbox"/>
Pregnant :	<input type="checkbox"/>				
Description:	<input type="text" value="Rats must be 21 days of age on arrival"/>				




Date of Birth :  Category of Invasiveness : * Sentinel :

Pregnant :

Description:

Approved Qty : 10 Bal. to Request : 4 Request Now:*

Recurring Order : Yes No Number of Cages : * Date Required By : * 


Source : Preferred Vendor : *

Price Per Unit(\$): To be determined Catalog Number :

Notes to Vendor :

Housing Location : Building : * Room :


Special Request for Husbandry :

Purchase Account * 

Purchase Account Number: 12345 Funding Source: Records are not available.

Purchase Account Description :

Account Details			
Account Number	Funding Source	Expiration Date	Percentage
<input type="checkbox"/> 12345		24/07/2019	
Total:			0.00

Perdiem Account * 

Perdiem Account Number: 12345 Funding Source: Records are not available.

Perdiem Account Description :

Account Details			
Account Number	Funding Source	Expiration Date	Percentage
<input checked="" type="checkbox"/> 12345		24/07/2019	100.00
Total:			100.00

Cost Code :

Special/ Transfer/ Other Notes :



Requisitioned Species Details

Protocol Details

OK

Cancel

Species :	Kiwis	Strain :	kuku	Gender :	Female
Age From :	2	Age To :	4	Age Unit :	Week(s)
Weight From :		Weight To :		Weight Unit :	Select One
Date of Birth :		Category of Invasiveness : *	C	Sentinel :	<input type="checkbox"/>
Pregnant :	<input type="checkbox"/>				
Description:					

Approved Qty :	10	Bal. to Request :	4	Request Now:*	4
Recurring Order :	<input type="radio"/> Yes <input checked="" type="radio"/> No	Number of Cages : *	2	Date Required By : *	08/08/2018

Source :	Vendor	Preferred Vendor : *	Charles River
Price Per Unit(\$):	To be determined	Catalog Number :	111111
Notes to Vendor :	must be from same litter		

Housing Location :	DCM	Building : *	CCBR	Room : *	YELLOW42A
Special Request for Husbandry :	Do not feed. Put on special diet on arrival.				

Purchase Account : *

Purchase Account Number	Funding Source	Expiration Date	Percentage
12345		24/07/2019	100.00

Purchase Account Description :

Perdiem Account : *

Perdiem Account Number	Funding Source	Expiration Date	Percentage
12345		24/07/2019	100.00

Perdiem Account Description :



Weekly submission cut off is 11am Eastern Time!!

eAnimal Ordering » Investigator » [Home](#) » [Requested Species](#) » Requisitioned Species Details

REQUISITION

* Please enter all the mandatory fields

Requisition ID : R-000000031

Requisitioned Species Details

Protocol Details

OK

Cancel

Species :	Kiwis	Strain :	kuku	Gender :	Female
Age From :	2	Age To :	4	Age Unit :	Week(s)
Weight From :		Weight To :		Weight Unit :	Select One
Date of Birth :		Category of Invasiveness : *	C	Sentinel :	<input type="checkbox"/>
Pregnant :	<input type="checkbox"/>				
Description:					

Approved Qty :	10	Bal. to Request :	4	Request Now: *	4
Recurring Order :	<input type="radio"/> Yes <input checked="" type="radio"/> No	Number of Cages : *		Date Required By : *	08/08/2018

Source :	Vendor	Preferred Vendor : *	Charles River
Price Per Unit(\$):	To be determined	Catalog Number:	11111
Notes to Vendor :	must be from same litter		

Housing Location :	DCM	Building : *	CCBR	Room : *	YELLOW42A
Special Request for Husbandry :	Do not feed. Put on special diet on arrival.				

Purchase Account : *



REQUISITION

Header Info		Procurement Notes		Submit to DCM	Delete Document	Save
Doc #	R-000000031	Owner	Parisien, Karen			
Date	07/08/2018	Protocol ID	20001815 (Update Glance)			
State	Draft	Stage	In Preparation			
Submitter *	Parisien, Karen	RP Name*	Parisien, Karen			
Phone #	8888888888	Phone #	8888888888			
eMail	k.parisien@utoronto.ca	eMail	k.parisien@utoronto.ca			

Requested Species		Clone		Include Species	Delete Species				
<input type="checkbox"/>	#	Species / Strain	Gender	Age Range	Weight Range	Req. Qty	BRN	BOR	C. Qty
<input type="checkbox"/>	1	Kiwis	Female	2.00 - 4.00 Week(s)		4	4	0	0

Attachments		Add	Delete
<input type="checkbox"/>	Document Name	Attached Date	Attached By
Records are Not Available			

† RP - Responsible Person

† Req. Qty - Requested Quantity

† BRN - Balance for Requisition - The remaining number of animals available on the protocol

† BOR - Balance to Order - The number of animals requested on a requisition/s that still need to be ordered by DCM

† C. Qty - Cancel Qty



REQUISITION

Header Info		Procurement Notes	Submit to DCM	Delete Document	Save
Doc #	R-000000031	Owner	Parisien, Karen		
Date	07/08/2018	Protocol ID	20001815 (Update Glance)		
State	Draft	Stage	In Preparation		
Submitter *	<input type="text" value="Parisien, Karen"/>	RP Name *	<input type="text" value="Parisien, Karen"/>		
Phone #	<input type="text" value="888888888"/>	Phone #	<input type="text" value="888888888"/>		
eMail	<input type="text" value="k.parisien@utoronto.ca"/>	eMail	<input type="text" value="k.parisien@utoronto.ca"/>		

Requested Species		Clone	Include Species	Delete Species					
<input type="checkbox"/>	#	Species / Strain	Gender	Age Range	Weight Range	Req. Qty	BRN	BOR	C. Qty
<input checked="" type="checkbox"/>	1	Kiwis	Female	2.00 - 4.00 Week(s)		4	4	0	0

Attachments			Add	Delete
<input type="checkbox"/>	Document Name	Attached Date	Attached By	
Records are Not Available				

† RP - Responsible Person

† Req. Qty - Requested Quantity

† BRN - Balance for Requisition - The remaining number of animals available on the protocol

† BOR - Balance to Order - The number of animals requested on a requisition/s that still need to be ordered by DCM

† C. Qty - Cancel Qty



Requisition with ID R-00000031 is submitted.

Note: Click  to expand the respective sections

Protocol: 

Action Required							
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20001868	R-00000029	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	07/08/2018
20001815	R-00000028	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	07/08/2018
20001868	R-00000027	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	07/08/2018
20001868	R-00000026	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	07/08/2018
20001832	R-00000009	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	09/07/2018
20001832	R-00000008	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-00000007	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-00000006	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-00000005	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-00000004	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-00000003	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018

In Progress							
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20001815	R-00000031	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition Released	Ordering Yet to Start	07/08/2018
20001815	R-00000013	Requisition	AMSRIS01, Test	Parisien, Karen	Clarifications Provided for Ordering	Ordering Yet to Start	03/08/2018
20001815	R-00000015	Requisition	AMSRIS01, Test	Parisien, Karen	Clarifications Provided for Ordering	Ordering Yet to Start	03/08/2018
20001816	R-00000017	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition Released	Fully Ordered	30/07/2018

Available Protocols							
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20001868	20001868	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	01/08/2018
20001867	20001867	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	01/08/2018
20001865	20001865	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	31/07/2018
20001864	20001864	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	31/07/2018



To Order An Animal By Weight



REQUISITION

Requisition ID : R-000000025

Requisitioned Species Details

[Protocol Details](#) [OK](#) [Cancel](#)

Species :	Rats	Strain :	brown norway	Gender :	Female
Age From :		Age To :		Age Unit :	Select One
Weight From :	200	Weight To :	250	Weight Unit :	gm
Date of Birth :		Category of Invasiveness : *	B	Sentinel :	<input type="checkbox"/>
Pregnant :	<input type="checkbox"/>				
Description:					

Approved Qty :	500	Bal. to Request :	500	Request Now:*	7
Recurring Order :	<input type="radio"/> Yes <input checked="" type="radio"/> No	Number of Cages : *	3	Date Required By : *	01/10/2018

Source :	Vendor	Preferred Vendor : *	Charles River
Price Per Unit(\$):	To be determined	Catalog Number :	12345
Notes to Vendor :	must not weigh more than 250 gm		

Housing Location :	Select One	Building : *	Select One	Room : *	Select One
Special Request for Husbandry :					

Purchase Account : *

Purchase Account Number	Funding Source	Expiration Date	Percentage
Records are not available.			

Purchase Account Description :



Requisitioned Species Details

Protocol Details **OK** Cancel

Species :	Rats	Strain :	brown norway	Gender :	Female
Age From :		Age To :		Age Unit :	Select One
Weight From :	200	Weight To :	250	Weight Unit :	gm
Date of Birth :		Category of Invasiveness : *	B	Sentinel :	<input type="checkbox"/>
Pregnant :	<input type="checkbox"/>				
Description:					

Approved Qty :	500	Bal. to Request :	500	Request Now:*	7
Recurring Order :	<input type="radio"/> Yes <input checked="" type="radio"/> No	Number of Cages : *	3	Date Required By : *	01/10/2018

Source :	Vendor	Preferred Vendor : *	Charles River
Price Per Unit(\$):	To be determined	Catalog Number :	12345
Notes to Vendor :	must not weigh more than 250 gm		

Housing Location :	DCM	Building : *	MSB	Room : *	EAST13
Special Request for Husbandry :					

Purchase Account : *

Purchase Account Number	Funding Source	Expiration Date	Percentage
13579		31/01/2019	100.00

Purchase Account Description :

Perdiem Account : *

Perdiem Account Number	Funding Source	Expiration Date	Percentage
13579		31/01/2019	100.00

Perdiem Account Description :

Account Details Save

Account Number	Funding Source	Expiration Date	Percentage
<input type="checkbox"/> 13579		31/01/2019	
Total :			0.00

Account Details Save

Account Number	Funding Source	Expiration Date	Percentage
<input checked="" type="checkbox"/> 13579		31/01/2019	100
Total			100.00



REQUISITION

Header Info		Procurement Notes		Submit to DCM	Delete Document	Save
Doc #	R-000000025	Owner	,			
Date	01/10/2018	Protocol ID	20012322 (Update Glance)			
State	Draft	Stage	In Preparation			
Submitter *	<input type="text" value=","/>	RP Name*	<input type="text" value=","/>			
Phone #	<input type="text" value="888888888"/>	Phone #	<input type="text" value="416-978-1973"/>			
eMail	<input type="text" value="k.parisien@utoronto.ca"/>	eMail	<input type="text" value="BLUEFORMUOFT@GMAIL.COM"/>			

Requested Species		Clone	Include Species	Delete Species					
<input type="checkbox"/>	#	Species / Strain	Gender	Age Range	Weight Range	Req. Qty	BRN	BOR	C. Qty
<input type="checkbox"/>	1	Rats	Female		200.000 - 250.000 gm	7	500	0	0

Attachments			Add	Delete
<input type="checkbox"/>	Document Name	Attached Date	Attached By	
Records are Not Available				

- † RP - Responsible Person
- † Req. Qty - Requested Quantity
- † BRN - Balance for Requisition - The remaining number of animals available on the protocol
- † BOR - Balance to Order - The number of animals requested on a requisition/s that still need to be ordered by DCM
- † C. Qty - Cancel Qty



REQUISITION

Header Info

Procurement Notes

Submit to DCM

Delete Document

Save

Doc #	R-000000025	Owner	,
Date	01/10/2018	Protocol ID	20012322 (Update Glance)
State	Draft	Stage	In Preparation
Submitter *	<input type="text" value=","/>	RP Name*	<input type="text" value=","/>
Phone #	<input type="text" value="8888888888"/>	Phone #	<input type="text" value="416-978-1973"/>
eMail	<input type="text" value="k.parisien@utoronto.ca"/>	eMail	<input type="text" value="BLUEFORMUOFT@GMAIL.COM"/>

Requested Species

Clone

Include Species

Delete Species

<input type="checkbox"/>	#	Species / Strain	Gender	Age Range	Weight Range	Req. Qty	BRN	BOR	C. Qty
<input checked="" type="checkbox"/>		Rats	Female		200.000 - 250.000 gm	7	500	0	0

Attachments

Add

Delete

<input type="checkbox"/>	Document Name	Attached Date	Attached By
Records are Not Available			

† RP - Responsible Person

† Req. Qty - Requested Quantity


† BRN - Balance for Requisition - The remaining number of animals available on the protocol

† BOR - Balance to Order - The number of animals requested on a requisition/s that still need to be ordered by DCM

† C. Qty - Cancel Qty





Note: Click  to expand the respective sections.



Protocol:



Action Required 

Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20001815	R-000000013	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	13/09/2018
20001832	R-000000012	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	12/09/2018
20001832	R-000000010	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	09/07/2018
20001832	R-000000009	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	09/07/2018
20001832	R-000000008	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-000000007	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-000000006	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-000000005	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-000000004	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-000000003	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018

In Progress 

Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20012322	R-000000027 	Requisition	,	,	Requisition Released	Ordering Yet to Start	01/10/2018
20012322	R-000000026 	Requisition	,	,	Requisition Released	Ordering Yet to Start	01/10/2018
20012322	R-000000025 	Requisition	,	,	Requisition Released	Ordering Yet to Start	01/10/2018

Available Protocols 

Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20012322	20012322	Protocol	,	,	New Protocol Added for Processing	New	01/10/2018



To Order Pregnant Female
(timed or untimed pregnant)



REQUISITION

Requisition ID : R-000000034

Requisitioned Species Details

Protocol Details

OK

Cancel

Species :	Rats	Strain :		Gender :	Select One ▾
Age From :		Age To :		Age Unit :	Select One ▾
Weight From :		Weight To :		Weight Unit :	Select One ▾
Date of Birth :	<input type="text"/>	Category of Invasiveness : *	B ▾	Sentinel :	<input type="checkbox"/>
Pregnant :	<input type="checkbox"/>				
Description:	<input type="text"/>				

REQUISITION

Requisition ID : R-000000027

Requisitioned Species Details

Protocol Details

OK

Cancel

Species :	Rats	Strain :	wistar	Gender :	Female ▾
Age From :		Age To :		Age Unit :	Select One ▾
Weight From :		Weight To :		Weight Unit :	Select One ▾
Date of Birth :	<input type="text"/>	Category of Invasiveness : *	B ▾	Sentinel :	<input type="checkbox"/>
Pregnant :	<input checked="" type="checkbox"/>	# of Females:*	<input type="text"/>	# offspring per female + female:	<input type="text"/>
Description:	<input type="text"/>				



REQUISITION

Requisition ID : R-000000026

Requisitioned Species Details

Protocol Details

OK

Cancel

Species :	Rats	Strain :	brown norway	Gender :	Female
Age From :		Age To :		Age Unit :	Select One
Weight From :		Weight To :		Weight Unit :	Select One
Date of Birth :		Category of Invasiveness : *	B	Sentinel :	<input type="checkbox"/>
Pregnant :	<input checked="" type="checkbox"/>	# of Females:*	2	# offspring per female + female:	1
Description:					
Approved Qty :	500	Bal. to Request :	493	No. of Species:	2
Recurring Order :	<input type="radio"/> Yes <input checked="" type="radio"/> No	Number of Cages : *	2	Date Required By : *	01/10/2018

Always populate the “# of offspring per female + female” box with 1 when ordering a pregnant animal



Requisitioned Species Details

Protocol Details

OK

Cancel

Species :	Rats	Strain :	brown norway	Gender :	Female
Age From :		Age To :		Age Unit :	Select One
Weight From :		Weight To :		Weight Unit :	Select One
Date of Birth :		Category of Invasiveness : *	B	Sentinel :	<input type="checkbox"/>
Pregnant :	<input checked="" type="checkbox"/>	# of Females:*	2	# offspring per female + female:	1
Description:					

Approved Qty :	500	Bal. to Request :	493	No. of Species:	2
Recurring Order :	<input type="radio"/> Yes <input checked="" type="radio"/> No	Number of Cages : *	2	Date Required By : *	01/10/2018

Source :	Vendor	Preferred Vendor : *	Charles River
Price Per Unit(\$):	To be determined	Catalog Number :	678678
Notes to Vendor :	untimed pregnant 17 to 19 days on arrival		

Housing Location :	DCM	Building :	CCBR	Room : *	YELLOW42A
Special Request for Husbandry :	Sterile housing				

Purchase Account : *			
Purchase Account Number	Funding Source	Expiration Date	Percentage
13579		31/01/2019	100.00
Purchase Account Description :			

Perdiem Account : *			
Perdiem Account Number	Funding Source	Expiration Date	Percentage
13579		31/01/2019	100.00



REQUISITION

Header Info		Procurement Notes	Submit to DCM	Delete Document	Save
Doc #	R-000000026	Owner	,		
Date	01/10/2018	Protocol ID	20012322 (Update Glance)		
State	Draft	Stage	In Preparation		
Submitter *	<input type="text" value=","/>	RP Name*	<input type="text" value=","/>		
Phone #	<input type="text" value="8888888888"/>	Phone #	<input type="text" value="416-978-1973"/>		
eMail	<input type="text" value="k.parisien@utoronto.ca"/>	eMail	<input type="text" value="BLUEFORMUOFT@GMAIL.COM"/>		

Requested Species		Clone	Include Species	Delete Species					
<input type="checkbox"/>	#	Species / Strain	Gender	Age Range	Weight Range	Req. Qty	BRN	BOR	C. Qty
<input checked="" type="checkbox"/>	1	Rats	Female			2	493	0	0

Attachments		Add	Delete
<input type="checkbox"/>	Document Name	Attached Date	Attached By
Records are Not Available			

- † RP - Responsible Person
- † Req. Qty - Requested Quantity
- † BRN - Balance for Requisition - The remaining number of animals available on the protocol
- † BOR - Balance to Order - The number of animals requested on a requisition/s that still need to be ordered by DCM
- † C. Qty - Cancel Qty



Action Required							
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20001815	R-000000013	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	13/09/2018
20001832	R-000000012	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	12/09/2018
20001832	R-000000010	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	09/07/2018
20001832	R-000000009	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	09/07/2018
20001832	R-000000008	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-000000007	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-000000006	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-000000005	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-000000004	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-000000003	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018

In Progress							
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20012322	R-000000027 ⊕	Requisition	,	,	Requisition Released	Ordering Yet to Start	01/10/2018
20012322	R-000000026 ⊕	Requisition	,	,	Requisition Released	Ordering Yet to Start	01/10/2018
20012322	R-000000025 ⊕	Requisition	,	,	Requisition Released	Ordering Yet to Start	01/10/2018

Available Protocols							
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20012322	20012322	Protocol	,	,	New Protocol Added for Processing	New	01/10/2018



To Order Mom with Pups



REQUISITION

Requisition ID : R-000000034

Requisitioned Species Details

Protocol Details

OK

Cancel

Species :	Rats	Strain :		Gender :	Select One ▾
Age From :		Age To :		Age Unit :	Select One ▾
Weight From :		Weight To :		Weight Unit :	Select One ▾
Date of Birth :	<input type="text"/>	Category of Invasiveness : *	B ▾	Sentinel :	<input type="checkbox"/>
Pregnant :	<input type="checkbox"/>				
Description:	<input type="text"/>				

REQUISITION

Requisition ID : R-000000027

Requisitioned Species Details

Protocol Details

OK

Cancel

Species :	Rats	Strain :	wistar	Gender :	Female ▾
Age From :		Age To :		Age Unit :	Select One ▾
Weight From :		Weight To :		Weight Unit :	Select One ▾
Date of Birth :	<input type="text"/>	Category of Invasiveness : *	B ▾	Sentinel :	<input type="checkbox"/>
Pregnant :	<input checked="" type="checkbox"/>	# of Females:*	<input type="text"/>	# offspring per female + female:	<input type="text"/>
Description:	<input type="text"/>				



REQUISITION

Requisition ID : R-000000027

Requisitioned Species Details

Protocol Details

OK

Cancel

Species :	Rats	Strain :	wistar	Gender :	Female
Age From :		Age To :		Age Unit :	Select One
Weight From :		Weight To :		Weight Unit :	Select One
Date of Birth :		Category of Invasiveness : *	B	Sentinel :	<input type="checkbox"/>
Pregnant :	<input checked="" type="checkbox"/>	# of Females:*	2	# offspring per female + female:	7
Description:	2 lactating females each with 6 pups that are 4 days old on arrival				
Approved Qty :	500	Bal. to Request :	491	No. of Species:	14
Recurring Order :	<input type="radio"/> Yes <input checked="" type="radio"/> No	Number of Cages : *	2	Date Required By : *	01/10/2018

# of offspring per female	Plus female (always = 1)	Total of offspring per female + female
6	1	7
2	1	3
10	1	11



Requisitioned Species Details

Protocol Details

OK

Cancel

Species :	Rats	Strain :	wistar	Gender :	Female
Age From :		Age To :		Age Unit :	Select One
Weight From :		Weight To :		Weight Unit :	Select One
Date of Birth :		Category of Invasiveness : *	B	Sentinel :	<input type="checkbox"/>
Pregnant :	<input checked="" type="checkbox"/>	# of Females:*	2	# offspring per female + female:	7
Description:	2 lactating females each with 6 pups that are 4 days old on arrival				

Approved Qty :	500	Bal. to Request :	491	No. of Species:	14
Recurring Order :	<input type="radio"/> Yes <input checked="" type="radio"/> No	Number of Cages : *	2	Date Required By : *	01/10/2018

Source :	Vendor	Preferred Vendor : *	Charles River
Price Per Unit(\$):	To be determined	Catalog Number :	424232
Notes to Vendor :	2 lactating females each with 6 pups that are 4 days old on arrival		

Housing Location :	DCM	Building : *	MSB	Room : *	EAST13
--------------------	-----	--------------	-----	----------	--------

Special Request for Husbandry :	
---------------------------------	--

Purchase Account : *			
Purchase Account Number	Funding Source	Expiration Date	Percentage
13579		31/01/2019	100.00
Purchase Account Description :			

Perdiem Account : *			
Perdiem Account Number	Funding Source	Expiration Date	Percentage
13579		31/01/2019	100.00



REQUISITION

Header Info		Procurement Notes	Submit to DCM	Delete Document	Save
Doc #	R-000000027	Owner	,		
Date	01/10/2018	Protocol ID	20012322 (Update Glance)		
State	Draft	Stage	In Preparation		
Submitter *	<input type="text"/>	RP Name *	<input type="text"/>		
Phone #	<input type="text" value="888888888"/>	Phone #	<input type="text" value="888888888"/>		
eMail	<input type="text" value="k.parisien@utoronto.ca"/>	eMail	<input type="text" value="k.parisien@utoronto.ca"/>		


Requested Species										Clone	Include Species	Delete Species
<input type="checkbox"/>	#	Species / Strain	Gender	Age Range	Weight Range	Req. Qty	BRN	BOR	C. Qty			
<input checked="" type="checkbox"/>		Rats	Female			14	491	0	0			

Attachments			Add	Delete
<input type="checkbox"/>	Document Name	Attached Date	Attached By	
Records are Not Available				




- † RP - Responsible Person
- † Req. Qty - Requested Quantity
- † BRN - Balance for Requisition - The remaining number of animals available on the protocol
- † BOR - Balance to Order - The number of animals requested on a requisition/s that still need to be ordered by DCM
- † C. Qty - Cancel Qty



Requisition with ID R-00000027 is submitted.

Note: Click  to expand the respective sections.Protocol: All  

Action Required							
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20001815	R-00000013	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	13/09/2018
20001832	R-00000012	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	12/09/2018
20001832	R-00000010	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	09/07/2018
20001832	R-00000009	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	09/07/2018
20001832	R-00000008	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-00000007	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-00000006	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-00000005	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-00000004	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	R-00000003	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018

In Progress							
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20012322	R-00000027 	Requisition	,	,	Requisition Released	Ordering Yet to Start	01/10/2018
20012322	R-00000026 	Requisition	,	,	Requisition Released	Ordering Yet to Start	01/10/2018
20012322	R-00000025 	Requisition	,	,	Requisition Released	Ordering Yet to Start	01/10/2018

Available Protocols							
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20012322	20012322	Protocol	,	,	New Protocol Added for Processing	New	01/10/2018



How to Place a Recurring Order



What is a Recurring Order?

- A recurring order should only be used for identical orders with no changes in species, strain, number, sex, weight or age, that you would like to receive over a period of time at consistent intervals. The time interval between each order must be the same.



For a Recurring Order (highlight the Yes button)

Request Now is the total number of animal for all the weeks the order will be recurring. If for example you want 2 animals per week for 4 weeks then the request total would be 8.

Supply Frequency is the time between each shipment. For example if you want 2 animals to arrive every week, the supply frequency would be 7 days. If you want 2 animals to arrive once per month the supply frequency would be 30 days.

Notes to Vendor: You must indicate this is a recurring order, the duration of the order (start date to completion date), the supply frequency and the quantity required for each order

eAnimal Ordering » Investigator » Home » Requested Species » Requisitioned Species Details

REQUISITION
Requisition ID : R-000000032

Requisitioned Species Details Protocol Details OK Cancel

Species :	Rats	Strain :		Gender :	Select One
Age From :		Age To :		Age Unit :	Select One
Weight From :		Weight To :		Weight Unit :	Select One
Date of Birth :		Category of Invasiveness : *	B	Sentinel :	<input type="checkbox"/>
Pregnant :	<input type="checkbox"/>				
Description:					

Approved Qty :	500	Bal. to Request :	473	Request Now:*	8
Recurring Order :	<input checked="" type="radio"/> Yes <input type="radio"/> No	Number of Cages :		Delivery Schedules	
Supply Start Date :	09/10/2018	Supply End Date :	30/10/2018	Supply Frequency : *	7 Days (Tentative)

Source :	Vendor	Preferred Vendor : *	Select One
Price Per Unit(\$):		Catalog Number :	
Notes to Vendor :			

Housing Location :	Main Campus	Building : *	Select One	Room : *	Select One
Special Request for Husbandry :					

Purchase Account : *				
Purchase Account Number	Funding Source	Expiration Date	Percentage	
Records are not available.				
Purchase Account Description :				



Requisitioned Species Details

Protocol Details OK Cancel

Species :	Rats	Strain :		Gender :	Select One
Age From :		Age To :		Age Unit :	Select One
Weight From :	200	Weight To :	250	Weight Unit :	gm
Date of Birth :		Category of Invasiveness : *	B	Sentinel :	<input type="checkbox"/>
Pregnant :	<input type="checkbox"/>				
Description:					

Approved Qty :	500	Bal. to Request :	473	Request Now:*	8
Recurring Order :	<input checked="" type="radio"/> Yes <input type="radio"/> No	Number of Cages : *		Delivery Schedules	
Supply Start Date :	09/10/2018	Supply End Date :	30/10/2018	Supply Frequency : *	7 Days (Tentative)

Source :	Vendor	Preferred Vendor : *	Charles River
Price Per Unit(\$):	To be determined	Catalog Number :	
Notes to Vendor :	Recurring order – 2 female wistar 200 to 250 gms delivered each week for 4 weeks starting Oct 9/18 until Oct 30/18		

Housing Location :	DCM	Building : *	MSB	Room : *	EAST13
Special Request for Husbandry :					

Purchase Account : *

Purchase Account Number	Funding Source	Expiration Date	Percentage
13579		31/01/2019	100.00

Purchase Account Description :

Perdiem Account : *

Perdiem Account Number	Funding Source	Expiration Date	Percentage
13579		31/01/2019	100.00



REQUISITION

Requisition ID : R-000000120

Requisitioned Species Details

[Protocol Details](#) [OK](#) [Cancel](#)

Species :	Rats	Strain :	wistar	Gender :	Female
Age From :		Age To :		Age Unit :	Select One
Weight From :	200	Weight To :	250	Weight Unit :	gm
Date of Birth :		Category of Invasiveness : *	E	Sentinel :	<input type="checkbox"/>
Pregnant :	<input type="checkbox"/>				
Description:					

Approved Qty :	251	Bal. to Request :	154	Request Now: *	8
Recurring Order :	<input checked="" type="radio"/> Yes <input type="radio"/> No	Number of Cages : *		Delivery Schedules	
Supply Start Date :	09/10/2018	Supply End Date :	30/10/2018	Supply Frequency : *	7 Days (Tentative)

Source :	Vendor	Preferred Vendor : *	Charles River
Price Per Unit(\$):	To be determined	Catalog Number :	
Notes to Vendor :	2 female wistar 200 to 250 gm every week for four weeks Recurring order starts Oct 9/18 and ends Oct 30/18		

Housing Location :	DCM	Building : *	MSB	Room : *	EAST13
Special Request for Husbandry :					

Purchase Account : *

Purchase Account Number	Funding Source	Expiration Date	Percentage
12345		24/07/2019	100.00

Purchase Account Description :



REQUISITION

Requisition ID : R-000000120

Requisitioned Species Details

Species :	Rats	Strain :	wistar
Age From :		Age To :	
Weight From :	200	Weight To :	
Date of Birth :		Category of Invasiveness : *	E
Pregnant :	<input type="checkbox"/>		
Description:			

Approved Qty :	251	Bal. to Request :	154	Request Now.*	8
Recurring Order :	<input checked="" type="radio"/> Yes <input type="radio"/> No	Number of Cages : *		Delivery Schedules	
Supply Start Date :	09/10/2018	Supply End Date :	30/10/2018	Supply Frequency : *	7 Days (Tentative)

Source :	Vendor	Preferred Vendor : *	Charles River
Price Per Unit(\$):	To be determined	Catalog Number :	
Notes to Vendor :	2 female wister 200 to 250 gm every week for four weeks		

Housing Location :	DCM	Building : *	MSB	Room : *	EAST13
Special Request for Husbandry :					

eAnimal Ordering - Mozilla Firefox

https://lars-dev.si.utoronto.ca/editRequisitionLineItemsShedular.do

Delivery Schedule

[Add](#) [Save](#) [Cancel](#)

Schedule Date :	09/10/2018	Quantity :	2	Number of Cages :	
Schedule Date :	16/10/2018	Quantity :	2	Number of Cages :	
Schedule Date :	23/10/2018	Quantity :	2	Number of Cages :	
Schedule Date :	30/10/2018	Quantity :	2	Number of Cages :	



REQUISITION

Requisition ID : R-000000120

Requisitioned Species Details

Species :	Rats	Strain :	wistar
Age From :		Age To :	
Weight From :	200	Weight To :	
Date of Birth :		Category of Invasiveness : *	E
Pregnant :	<input type="checkbox"/>		
Description:			

Approved Qty :	251	Bal. to Request :	154	Request Now: *	<input type="text" value="8"/>
Recurring Order :	<input checked="" type="radio"/> Yes <input type="radio"/> No	Number of Cages : *	<input type="text"/>	Delivery Schedules	
Supply Start Date :	<input type="text" value="09/10/2018"/>	Supply End Date :	<input type="text" value="30/10/2018"/>	Supply Frequency : *	<input type="text" value="7"/> Days (Tentative)

Source :	<input type="text" value="Vendor"/>	Preferred Vendor : *	<input type="text" value="Charles River"/>
Price Per Unit(\$):	To be determined	Catalog Number :	<input type="text"/>
Notes to Vendor :	<input type="text" value="2 female wister 200 to 250 gm every week for four weeks"/>		

Housing Location :	<input type="text" value="DCM"/>	Building : *	<input type="text" value="MSB"/>	Room : *	<input type="text" value="EAST13"/>
Special Request for Husbandry :	<input type="text"/>				

eAnimal Ordering - Mozilla Firefox

https://ars-dev.si.utoronto.ca/editRequisitionLineItemsShedular.do

Delivery Schedule

[Add](#) [Save](#) [Cancel](#)

Schedule Date :	<input type="text" value="09/10/2018"/>	Quantity :	<input type="text" value="2"/>	Number of Cages :	<input type="text" value="1"/>
Schedule Date :	<input type="text" value="16/10/2018"/>	Quantity :	<input type="text" value="2"/>	Number of Cages :	<input type="text" value="1"/>
Schedule Date :	<input type="text" value="23/10/2018"/>	Quantity :	<input type="text" value="2"/>	Number of Cages :	<input type="text" value="1"/>
Schedule Date :	<input type="text" value="30/10/2018"/>	Quantity :	<input type="text" value="2"/>	Number of Cages :	<input type="text" value="1"/>



REQUISITION

Header Info Procurement Notes **Submit to DCM** Delete Document Save

Doc #	R-000000120	Owner	Parisien, Karen
Date	06/10/2018	Protocol ID	20001898 (Update Glance)
State	Draft	Stage	In Preparation
Submitter *	<input type="text" value="Parisien, Karen"/>	RP Name *	<input type="text" value="Parisien, Karen"/>
Phone #	<input type="text" value="8888888888"/>	Phone #	<input type="text" value="8888888888"/>
eMail	<input type="text" value="k.parisien@utoronto.ca"/>	eMail	<input type="text" value="k.parisien@utoronto.ca"/>

Requested Species Clone Include Species Delete Species

<input type="checkbox"/>	#	Species / Strain	Gender	Age Range	Weight Range	Req. Qty	BRN	BOR	C. Qty
<input type="checkbox"/>	1	Rats	Female		200.000 - 250.000 gm	8	154	0	0

Attachments Add Delete

<input type="checkbox"/>	Document Name	Attached Date	Attached By
Records are Not Available			

† RP - Responsible Person

† Req. Qty - Requested Quantity

† BRN - Balance for Requisition - The remaining number of animals available on the protocol


† BOR - Balance to Order - The number of animals requested on a requisition/s that still need to be ordered by DCM

† C. Qty - Cancel Qty





Requisition with ID R-000000120 is submitted.













Note: Click  to expand the respective sections.

Protocol:  

Action Required 

In Progress 

Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20001898	R-000000120 	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition Released	Ordering Yet to Start	06/10/2018
20001908	R-000000118 	Requisition	AMSRIS01, Test	Johnson, Sara	Requisition Released	Fully Ordered	04/10/2018
20001899	R-000000116 	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition Released	Fully Ordered	02/10/2018
20001908	R-000000111 	Requisition	AMSRIS01, Test	Johnson, Sara	Requisition Released	Fully Ordered	28/09/2018
20001908	R-000000110 	Requisition	AMSRIS01, Test	Custers, Marilyn	Requisition Released	Fully Ordered	28/09/2018
20001908	R-000000107 	Requisition	AMSRIS01, Test	Hiesl, Diana	Requisition Released	Fully Ordered	28/09/2018
20001908	R-000000105 	Requisition	AMSRIS01, Test	Johnson, Sara	Requisition Released	Order In Preparation	28/09/2018
20001908	R-000000106 	Requisition	AMSRIS01, Test	Custers, Marilyn	Requisition Released	Fully Ordered	28/09/2018
20001832	R-000000004 	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition Released	Order In Preparation	28/09/2018
20001908	R-000000100 	Requisition	AMSRIS01, Test	Custers, Marilyn	Requisition Released	Fully Ordered	28/09/2018



Requests To Split/Wean a Cage



eAnimal Ordering ▾

Animal Billing ▶

Animal Health
Technician ▶

Company Admin ▶

Department Financial
Administrator ▶

IACUC Manager ▶

Investigator ▶ Account Management

Procurement Staff ▶ Animal Transfer

Site Admin ▶ Get Approved Protocols

Supervisor ▶ Investigator Home

Vet ▶ Invoices Report

Vet Tech ▶ List of Protocol(s)

Purchase Invoices
Report

Reports

Search Document

Splitting and Weaning

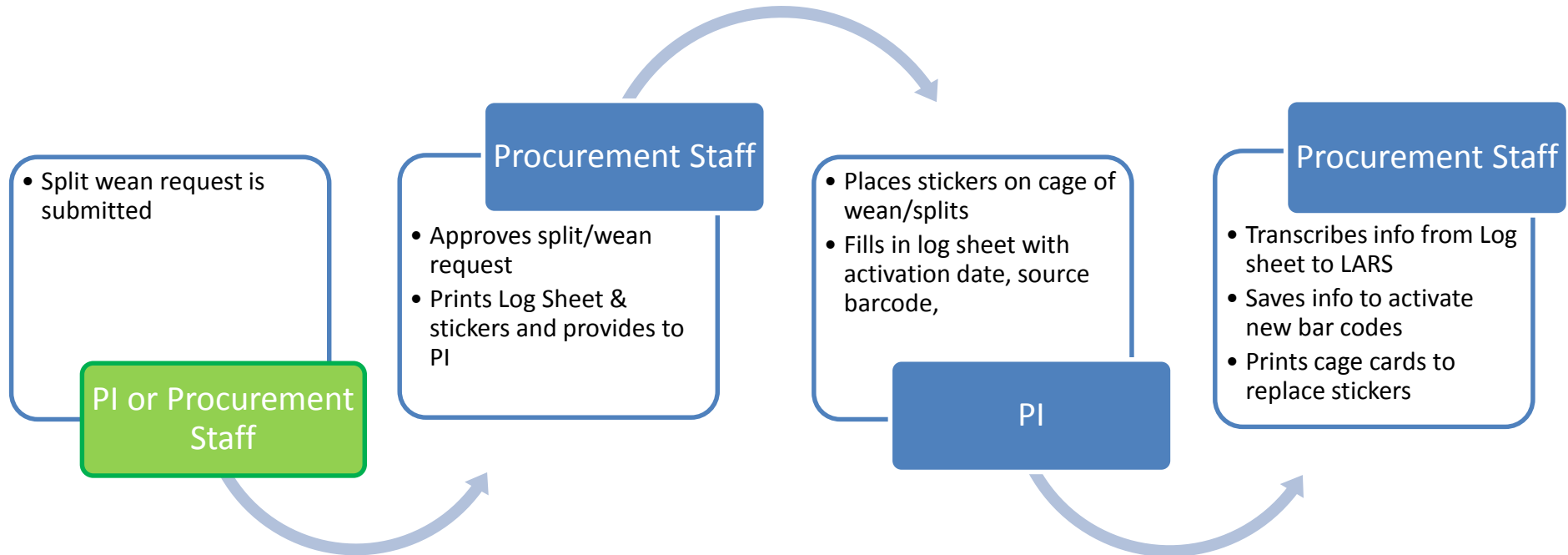
eAnimal Ordering » Site Admin » Home

General


▶ Email Logs


▶ Email Templates






Splitting/Weaning Request

Submitted for Approval 

Approved 

Not Approved 

Activation In Progress 

Last 30

Days

OK

Activation Completed 

Split/Wean Request

Available Protocols

	<u>Protocol ID</u>	<u>Document ID</u>	<u>Document Type</u>	<u>PI Name</u>	<u>Status</u>	<u>Status Date</u>
<input type="checkbox"/>	20001815	20001815	Protocol	AMSRIS01, Test	New	09/07/2018
<input checked="" type="checkbox"/>	20001816	20001816	Protocol	AMSRIS01, Test	New	09/07/2018
<input type="checkbox"/>	20001832	20001832	Protocol	AMSRIS01, Test	New	03/07/2018
<input type="checkbox"/>	20001863	20001863	Protocol	AMSRIS01, Test	New	31/07/2018
<input type="checkbox"/>	20001864	20001864	Protocol	AMSRIS01, Test	New	31/07/2018
<input type="checkbox"/>	20001865	20001865	Protocol	AMSRIS01, Test	New	31/07/2018



0000000005

10



**Division of Comparative
Medicine**

Req No. O — 000000002

Investigator: AMSRIS01, Test

Acct. No.: 100(100.00%)

Protocol: 20001833

Species: Rats

Strain:

No: 2 / 2

Sex: Female

Age/Weight: 2.00 — 3.00 Week(s) / 0.000 0

DOB:

Delivery Date: 2018 — 07 — 05

Vendor: Charles River

**Remarks: male — 000045 female — 0000
46**

AAAAC0010018100500000001



How Many Cages/Bar Codes Can I Request?

- To simplify the process in LARS, you can make one wean request per protocol to cover large numbers of cages that you may wean over a two to four week period. Only one AUP and one room per request.
- Before you make the wean request in LARS, anticipate approximately how many cages you may need for weaning. It is ok to overestimate the number of cages (or bar codes) that you will need.
- Once you have submitted your request, DCM will approve the request and provide you with a list of bar codes that you can use for weaning cages.



Date Printed: 10/21/2018

Barcode Sticker Log Sheet

Note: Activation date is the day you set up the cage. Please write the number of animals placed in the new cage and circle whether it is a wean or a split. If it is a split, write the source barcode.

Request #: **S/W-0046** PI: AMSRIS01, Test
Protocol: **20001898** Species: Rats
Building/Room: **CCBR/GREEN33E** Cost Code: rat sterile
RP: Parisien, Karen RP Email: k.parisien@utoronto.ca RP Phone: 8888888888

Barcode	Activation Date	# of animals in cage	Split or Wean (circle one)	Source Barcode, if split cage
0000000467	/ /	_____	S W	_____
0000000468	/ /	_____	S W	_____
0000000469	/ /	_____	S W	_____
0000000470	/ /	_____	S W	_____
0000000471	/ /	_____	S W	_____
0000000472	/ /	_____	S W	_____
0000000473	/ /	_____	S W	_____



	A	B	C	D	E	F	G	H	I	J	K
1	Barcode	Activation Date (DD/MM/YYYY)	# of Animals in Cage	Sex Circle one		Eartag #	Split/ Wean Circle one		Parent Source Barcode	Rack #	Cage Location
2	467	10/10/2018	3	F	M	100222,223,224	S	W	1222334455		
3	468	10/10/2018	2	F	M	100225, 226	S	W	1222334455		
4	469			F	M		S	W			
5	470			F	M		S	W			
6	471			F	M		S	W			
7	472			F	M		S	W			
8	473			F	M		S	W			
9	474			F	M		S	W			
10	475			F	M		S	W			
11	476			F	M		S	W			
12	477			F	M		S	W			
13	478			F	M		S	W			
14	479			F	M		S	W			
15	480			F	M		S	W			
16	481			F	M		S	W			

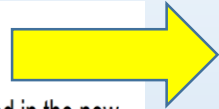


	A	B	C	D	E	F	G	H	I	J	K
1	Barcode	Activation Date (DD/MM/YYYY)	# of Animals in Cage	Sex Circle one		Eartag #	Split/ Wean Circle one		Parent Source Barcode	Rack #	Cage Location
2	467	10/10/2018	3	F	M	100222,223,224	S	W	1222334455	1	G2
3	468	10/10/2018	2	F	M	100225, 226	S	W	1222334455		
4	469			F	M		S	W			
5	470			F	M		S	W			
6	471			F	M		S	W			
7	472			F	M		S	W			
8	473			F	M		S	W			
9	474			F	M		S	W			
10	475			F	M		S	W			
11	476			F	M		S	W			
12	477			F	M		S	W			
13	478			F	M		S	W			
14	479			F	M		S	W			
15	480			F	M		S	W			
16	481			F	M		S	W			



Date Printed: 12/06/2018

Barcode Sticker Log Sheet



Note: Activation date is the day you set up the cage. Please write the number of animals placed in the new cage and circle whether it is a wean or a split. If it is a split, write the source barcode.

Request #: S/W-0029 PI: amsris36, Test

Protocol: 20011677 Species: Mice

Building/Room: MSB/EAST18 Cost Code: mouse non sterile

RP: Parisien, Karen RP Email: k.parisien@utoronto.ca RP Phone: 8888888888

Barcode	Activation Date	# of animals in cage	Split or Wean (circle one)	Gender	Source Barcode, if split cage
000000863	/ /	_____	S W	_____	_____
000000864	/ /	_____	S W	_____	_____
000000865	/ /	_____	S W	_____	_____
000000866	/ /	_____	S W	_____	_____
000000867	/ /	_____	S W	_____	_____
000000868	/ /	_____	S W	_____	_____
000000869	/ /	_____	S W	_____	_____

 0 0 0 0 0 0 8 6 3 amsris36, Test RP : Parisien, Karen 8888888888	Protocol # : 20011677 mouse non	 0 0 0 0 0 0 8 7 3 amsris36, Test RP : Parisien, Karen 8888888888	Protocol # : 20011677 mouse non	 0 0 0 0 0 0 8 8 3 amsris36, Test RP : Parisien, Karen 8888888888	Protocol # : 20011677 mouse non
 0 0 0 0 0 0 8 6 4 amsris36, Test RP : Parisien, Karen 8888888888	Protocol # : 20011677 mouse non	 0 0 0 0 0 0 8 7 4 amsris36, Test RP : Parisien, Karen 8888888888	Protocol # : 20011677 mouse non	 0 0 0 0 0 0 8 8 4 amsris36, Test RP : Parisien, Karen 8888888888	Protocol # : 20011677 mouse non
 0 0 0 0 0 0 8 6 5 amsris36, Test RP : Parisien, Karen 8888888888	Protocol # : 20011677 mouse non	 0 0 0 0 0 0 8 7 5 amsris36, Test RP : Parisien, Karen 8888888888	Protocol # : 20011677 mouse non	 0 0 0 0 0 0 8 8 5 amsris36, Test RP : Parisien, Karen 8888888888	Protocol # : 20011677 mouse non
 0 0 0 0 0 0 8 6 6 amsris36, Test RP : Parisien, Karen 8888888888	Protocol # : 20011677 mouse non	 0 0 0 0 0 0 8 7 6 amsris36, Test RP : Parisien, Karen 8888888888	Protocol # : 20011677 mouse non	 0 0 0 0 0 0 8 8 6 amsris36, Test RP : Parisien, Karen 8888888888	Protocol # : 20011677 mouse non





0 0 0 0 0 0 0 8 6 3

amsris36, Test

RP : Parisien, Karen

Protocol # :

20011677

mouse non

8888888888

1	Barcode	Activation Date (DD/MM/YYYY)	# of Animals in Cage	Sex Circle one	Eartag #	Split/ Wean Circle one	Parent Source Barcode	Rack #	Cage Location
2	467	10/10/2018	3	F M	100222,223,224	S W	1222334455	1	G2
3	468	10/10/2018	2	F M	100225, 226	S W	1222334455		
4	469	12/10/2018		F M		S W			
5	470			F M		S W			
6	471			F M		S W			
7	472	14/10/2018		F M		S W			
8	473			F M		S W			
9	474			F M		S W			
10	475			F M		S W			
11	476			F M		S W			
12	477			F M		S W			
13	478			F M		S W			
14	479			F M		S W			
15	480			F M		S W			
16	481			F M		S W			



Splitting/Weaning Request

Submit

Cancel

Requisition #:	S/W-0129	Generated by:	Parisien, Karen
Date:	19/11/2018	E-Mail:	<input type="text" value="k.parisien@utoronto.ca"/>
Phone:	<input type="text"/>	Send Mail:	<input checked="" type="checkbox"/>

Protocol#:	20001936	PI:	AMSRIS02, Test
Species:	<input type="text" value="Mice"/> <input type="button" value="v"/>		

Responsible Person:	<input type="text" value="Parisien, Karen"/> <input type="button" value="v"/>	Phone:	<input type="text" value="8888888888"/>	eMail:	<input type="text" value="k.parisien@utoronto.ca"/>
---------------------	---	--------	---	--------	---

Doc Type: Split Wean S/W Sheet

# of Animals for Male:	<input type="text" value="3"/>	# of Animals for Female:	<input type="text" value="1"/>
# of Cages for Male:	<input type="text" value="1"/>	# of Cages for Female:	<input type="text" value="1"/>
# of Animals:	<input type="text" value="4"/>		
Wean / Separation Date:	<input type="text" value="29/11/2018"/>		

Account : *

Perdiem Account Number	Expiration Date	Percentage
Records are not available.		

Location

Facility:	<input type="text" value="DCM"/> <input type="button" value="v"/>	Building:	<input type="text" value="Select One"/> <input type="button" value="v"/>	Room:	<input type="text" value="Select One"/> <input type="button" value="v"/>
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Special Handling : CL2 CL3 Chemical

Cage Card Notes :



Splitting/Weaning Request

Requisition #:	S/W-0129	Generated by:	Parisien, Karen
Date:	19/11/2018	E-Mail:	<input type="text" value="k.parisien@utoronto.ca"/>
Phone:	<input type="text"/>	Send Mail:	<input checked="" type="checkbox"/>
Protocol#:	20001936	PI:	AMSRIS02, Test
Species:	<input type="text" value="Mice"/>		
Responsible Person:	<input type="text" value="Parisien, Karen"/>	Phone:	<input type="text" value="8888888888"/>
		eMail:	<input type="text" value="k.parisien@utoronto.ca"/>
Doc Type:	<input type="radio"/> Split <input type="radio"/> Wean <input checked="" type="radio"/> S/W Sheet		
# S/W Sheets:	<input type="text" value="1"/>	# of Cages:	<input type="text" value="30"/>
		# of Cages Requested:	<input type="text" value="30"/>
# of Animals per Cage:	<input type="text" value="4"/>	# of Animals:	<input type="text" value="120"/>

# S/W Sheets:	<input type="text" value="2"/>	# of Cages:	<input type="text" value="30"/>
		# of Cages Requested:	<input type="text" value="60"/>
# of Animals per Cage:	<input type="text" value="5"/>	# of Animals:	<input type="text" value="300"/>

# S/W Sheets:	<input type="text" value="3"/>	# of Cages:	<input type="text" value="30"/>
		# of Cages Requested:	<input type="text" value="90"/>
# of Animals per Cage:	<input type="text" value="5"/>	# of Animals:	<input type="text" value="450"/>



Splitting/Weaning Request

Requisition #:	S/W-0129	Generated by:	Parisien, Karen
Date:	19/11/2018	E-Mail:	<input type="text" value="k.parisien@utoronto.ca"/>
Phone:	<input type="text"/>	Send Mail:	<input checked="" type="checkbox"/>

Protocol#:	20001936	PI:	AMSRIS02, Test
Species:	<input type="text" value="Mice"/>		

Responsible Person:	<input type="text" value="Parisien, Karen"/>	Phone:	<input type="text" value="8888888888"/>	eMail:	<input type="text" value="k.parisien@utoronto.ca"/>
---------------------	--	--------	---	--------	---

Doc Type: Split Wean S/W Sheet

# S/W Sheets:	<input type="text" value="1"/>	# of Cages:	<input type="text" value="30"/>	# of Cages Requested:	<input type="text" value="30"/>
# of Animals per Cage:	<input type="text" value="4"/>	# of Animals:	<input type="text" value="120"/>		

Account : *			
Perdiem Account Number	Expiration Date	Percentage	
23456	08/11/2019	100.00	

Location					
Facility:	<input type="text" value="DCM"/>	Building:	<input type="text" value="MSB"/>	Room:	<input type="text" value="EAST10"/>

Special Handling : CL2 CL3 Chemical

Cage Card Notes :



Splitting/Weaning Request

Submitted for Approval							
<u>Request#</u>	<u>Protocol#</u>	<u>PI</u>	<u>Responsible Person</u>	<u>Species</u>	<u>Building / Room</u>	<u>Submitted On</u>	<u># of Times printed</u>
S/W-0129	20001936	AMSRIS02, Test	Parisien, Karen	Mice	MSB / EAST10	19/11/2018	
S/W-0117	20001942	AMSRIS01, Test		Mice	MSB / EAST18	15/11/2018	
S/W-0116	20001940	AMSRIS01, Test		Mice	MSB / EAST12	15/11/2018	
S/W-0114	20001942	AMSRIS01, Test	AMSRIS01, Test	Mice	MSB / EAST10	15/11/2018	
S/W-0113	20001942	AMSRIS01, Test	AMSRIS01, Test	Mice	MSB / EAST10	15/11/2018	
S/W-0010	20001815	AMSRIS01, Test	AMSRIS01, Test	Kiwis	CCBR / CL357E	17/09/2018	
Approved							
<u>Request#</u>	<u>Protocol#</u>	<u>PI</u>	<u>Responsible Person</u>	<u>Species</u>	<u>Building / Room</u>	<u>Submitted On</u>	<u># of Times printed</u>
S/W-0129	20001936	AMSRIS02, Test	Parisien, Karen	Mice	MSB / EAST10	19/11/2018	
S/W-0077	20001931	AMSRIS01, Test	AMSRIS01, Test	Mice	MSB / EAST1	02/11/2018	1
S/W-0076	20001930	AMSRIS01, Test		Mice	CCBR / YELLOW42C	01/11/2018	
S/W-0051	20001901	AMSRIS01, Test	Parisien, Karen	Rats	MSB / EAST2	17/10/2018	
S/W-0046	20001898	AMSRIS01, Test	Parisien, Karen	Rats	CCBR / GREEN33E	17/10/2018	



	A	B	C	D	E	F	G	H	I	J	K
1	Barcode	Activation Date (DD/MM/YYYY)	# of Animals in Cage	Sex Circle one		Eartag #	Split/ Wean Circle one		Parent Source Barcode	Rack #	Cage Location
2	873			F	M		S	W			
3	874			F	M		S	W			
4	875			F	M		S	W			
5	876			F	M		S	W			
6	877			F	M		S	W			
7	878			F	M		S	W			
8	879			F	M		S	W			
9	880			F	M		S	W			
10	881			F	M		S	W			
11	882			F	M		S	W			
12	883			F	M		S	W			
13	884			F	M		S	W			
14	885			F	M		S	W			
15	886			F	M		S	W			
16	887			F	M		S	W			
17	888			F	M		S	W			
18	889			F	M		S	W			
19	890			F	M		S	W			
20	891			F	M		S	W			
21	892			F	M		S	W			
22	893			F	M		S	W			
23	894			F	M		S	W			
24	895			F	M		S	W			
25	896			F	M		S	W			
26	897			F	M		S	W			
27	898			F	M		S	W			
28	899			F	M		S	W			
29	900			F	M		S	W			
30	901			F	M		S	W			
31	902			F	M		S	W			
32	903			F	M		S	W			



	A	B	C	D	E	F	G	H	I	J	K
1	Barcode	Activation Date (DD/MM/YYYY)	# of Animals in Cage	Sex Circle one		Eartag #	Split/ Wean Circle one		Parent Source Barcode		Rack # Location
2	873	19/11/2018	3	F M		wean a cage example	S W		188		1 A2
3	874	19/11/2018	4	F M			S W		188		1 A3
4	875			F M			S W				
5	876			F M		set up of breeder pair example	S W				
6	877	19/11/2018	2	F M		breeder pair set up	S W		201 F, 206 M		3 F7
7	878			F M			S W				
8	879			F M		split cage if fighting or surgery	S W				
9	880	19/11/2018	1	F M			S W		331		2 B5
10	881			F M			S W				
11	882			F M		set up harem breeder cage example	S W				
12	883	19/11/2018	4	F M		harem set up 3F + 1 M	S W		704, 705, 706F 610M		4 G2
13	884			F M			S W				
14	885			F M			S W				
15	886			F M			S W				
16	887			F M			S W				
17	888			F M			S W				



	A	B	C	D	E	F	G	H	I	J	K
1	Barcode	Activation Date (DD/MM/YYYY)	# of Animals in Cage	Sex Circle one		Eartag #	Split/ Wean Circle one		Parent Source Barcode	Rack #	Cage Location
2	873	19/11/2018	3	F	M	wean a cage example	S	W	188	1	A2
3	874	19/11/2018	4	F	M		S	W	188	1	A3
4	875			F	M		S	W			
5	876			F	M	set up of breeder pair example	S	W			
6	877	19/11/2018	2	F	M	breeder pair set up	S	W	201 F, 206 M	3	F7
7	878			F	M		S	W			
8	879			F	M	split cage if fighting or surgery	S	W			
9	880	19/11/2018	1	F	M		S	W	331	2	B5
10	881			F	M		S	W			
11	882			F	M	set up harem breeder cage example	S	W			
12	883	19/11/2018	4	F	M	harem set up 3F + 1 M	S	W	704, 705, 706F, 610M	4	G2
13	884			F	M		S	W			
14	885			F	M		S	W			
15	886			F	M		S	W			
16	887			F	M		S	W			
17	888			F	M		S	W			



Tips for the Wean/Split Process

- Base your wean/split requests on the anticipated numbers of cages you may wean/split in a two to four week period.
- Document all wean/split information on the Barcode Log Sheet each time you wean or split a cage.
- Write the barcode on a sticker and place on the weaned or split cage as you separate.
- Use one barcode log sheet per protocol.
- If you have set up breeder pairs or harems on your bar code log sheet, the activation must be complete for the sheet before you can separate any animals out of the cage.



How to Perform an Animal Transfer



eAnimal Ordering ▾

Investigator ▸

Account Management

Animal Transfer

Get Approved Protocols

Investigator Home

Invoices Report

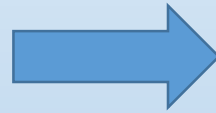
List of Protocol(s)

Purchase Invoices
Report

Reports

Search Document

Splitting and Weaning



eAnimal Ordering » Investigator » [Home](#) » Animal Transfer

Animal Transfer

▶ Internal

▶ External-Outgoing



INTERNAL TRANSFERS

Transfer Type : Building : Room :

Internal Transfers

- All
- Location to Location
- PI to PI
- Protocol to Protocol

New / In Progress

Transfer ID	Transfer Type	Original PI	New PI	From Protocol #	To Protocol #	Species	From Location	To Location	Date Submitted	Transfer Status	Status Date
T-00000002	PI to PI	AMSRIS01, Test	AMSRIS02, Test	20001842	20001866	Rats	MSB / EAST1	MSB / EAST2	07/08/2018	Waiting for Transfer	07/08/2018
T-00000001	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20001842	20001840	Rats	MSB / EAST1	MSB / EAST1	30/07/2018	Waiting for Transfer	08/08/2018

Completed

Not Proceeded

Transfer ID	Transfer Type	Original PI	New PI	From Protocol #	To Protocol #	Species	From Location	To Location	Date Submitted	Transfer Status	Status Date
Records are not available.											



INTERNAL TRANSFERS

Transfer Type : Building : Room :

Internal Transfers

New / In Progress

Transfer ID	Transfer Type	Original PI	New PI	From Protocol #	To Protocol #	Species	From Location	To Location	Date Submitted	Transfer Status	Status Date
T-000000012	PI to PI	AMSRIS01, Test	AMSRIS02, Test	20001908	20001886	Rats	MSB / EAST11	MSB / EAST11	12/10/2018	Waiting for New PI Acceptance	12/10/2018
T-000000011	PI to PI	AMSRIS01, Test	AMSRIS02, Test	20001898	20001837	Rats	CCBR / GREEN33E	CCBR / GREEN33E	12/10/2018	Waiting for New PI Acceptance	12/10/2018

Completed Last Days

Transfer ID	Transfer Type	Original PI	New PI	From Protocol #	To Protocol #	Species	From Location	To Location	Date Submitted	Transfer Status	Status Date
T-000000010	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20001911	20001913	Rats	MSB / EAST13	MSB / EAST13	27/09/2018	Transfer Completed	27/09/2018
T-000000009	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20001911	20001912	Rats	MSB / EAST13	MSB / EAST13	27/09/2018	Transfer Completed	27/09/2018
T-000000008	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20001904	20001906	Rats	MSB / EAST11	MSB / EAST11	24/09/2018	Transfer Completed	24/09/2018
T-000000007	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20001904	20001905	Rats	MSB / EAST11	MSB / EAST11	24/09/2018	Transfer Completed	24/09/2018

Not Proceeded

Transfer ID	Transfer Type	Original PI	New PI	From Protocol #	To Protocol #	Species	From Location	To Location	Date Submitted	Transfer Status	Status Date
Records are not available.											



INTERNAL TRANSFERS

Transfer Type : PI to PI Protocol to Protocol Location to Location

[Transfer Policies](#)

From Protocol # :	<input type="text" value="20012397"/> <input type="checkbox"/> Expired	Original PI :	AMSRIS01, Test
Responsible Person :	<input type="text" value="Parisien, Karen"/>		
Phone :	<input type="text" value="8888888888"/>		
Email :	<input type="text" value="k.parisien@utoronto.ca"/>		
Species :	<input type="text" value="Mice"/>		
To Protocol # :	<input type="text" value="20012399"/>	New PI :	AMSRIS01, Test
Responsible Person :	<input type="text" value="Parisien, Karen"/>		
Phone :	<input type="text" value="8888888888"/>		
Email :	<input type="text" value="k.parisien@utoronto.ca"/>		
<input type="checkbox"/> Update From protocol(s) quantity.	<input checked="" type="checkbox"/> Update To protocol(s) quantity. <input type="text"/>		

From Location :	<input type="text" value="DCM"/>	From Building :	<input type="text" value="MSB"/>	From Room :	<input type="text" value="EAST12"/>
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Cage Card(s) :

Bar Code No.	No. of Animals	USDA ID	TATTOO ID	Building	Room	Rack *
--------------	----------------	---------	-----------	----------	------	--------



Update From protocol(s) quantity.
 Update To protocol(s) quantity.

From Location :
 From Building :
 From Room :

Cage Card(s) 

Bar Code No.	No. of Animals	USDA ID	TATTOO ID	Building	Room	Rack *
--------------	----------------	---------	-----------	----------	------	--------

To Location :
 To Building :
 To Room :



Show all Cage Cards irrespective of the selected RP.

Cage Card(s)

Search :

<input type="checkbox"/>	Bar Code No.	No. of Animals	USDA ID	TATTOO ID	Building	Room
<input checked="" type="checkbox"/>	0000000385	4			MSB	EAST12
<input checked="" type="checkbox"/>	0000000386	3			MSB	EAST12
<input type="checkbox"/>	0000000387	1			MSB	EAST12
<input type="checkbox"/>	0000000388	4			MSB	EAST12
<input type="checkbox"/>	0000000389	3			MSB	EAST12
<input type="checkbox"/>	0000000390	3			MSB	EAST12



Update From protocol(s) quantity.

Update To protocol(s) quantity.

7

From Location :

DCM

From Building :

MSB

From Room :

EAST12

Cage Card(s) :

Bar Code No.	No. of Animals	USDA ID	TATTOO ID	Building	Room	Rack *
0000000385	4			MSB	EAST12	1
0000000386	3			MSB	EAST12	1

To Location :

DCM

To Building :

MSB

To Room :

EAST12

Has animal been utilized in any research : Yes No

Explain nature of the project and indicate if any surgery was performed :

Special Handling : CL2 CL3 Chemical

Cage Card Notes :

If testing is required for this transfer, please indicate the test method : * None Pooled Fecal Serology

Are these animals immunocompromised? * Yes No

PI Notes :

New Per Diem A/C :

Perdiem Account Number	Funding Source	Expiration Date	Percentage
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eAnimal Ordering » Investigator » [Home](#) » [Animal Transfer](#) » [Internal Transfers](#) » New Transfer

INTERNAL TRANSFERS

Transfer ID : T-000000017

Transfer Type : Protocol to Protocol

[Transfer Policies](#)

Save

Submit

Delete

Print

Cancel

From Protocol # :	20012397	Original PI :	AMSRIS01, Test
Responsible Person :	Parisien, Karen ▼		
Phone :	8888888888		
Email :	k.parisien@utoronto.ca		
Species :	Mice		
To Protocol # :	20012399	New PI :	AMSRIS01, Test
Responsible Person :	Parisien, Karen ▼		
Phone :	8888888888		
Email :	k.parisien@utoronto.ca		
<input type="checkbox"/> Update From protocol(s) quantity.	<input checked="" type="checkbox"/> Update To protocol(s) quantity.		7



INTERNAL TRANSFERS

Transfer Type : Building : Room :

Internal Transfers

New / In Progress

Transfer ID	Transfer Type	Original PI	New PI	From Protocol #	To Protocol #	Species	From Location	To Location	Date Submitted	Transfer Status	Status Date
T-000000017	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20012397	20012399	Mice	MSB / EAST12	MSB / EAST12	08/01/2019	Waiting for DCM Approval	08/01/2019
T-000000004	PI to PI	AMSRIS01, Test	amsris36, Test	20012402	20011205	Mice	MSB / EAST10	MSB / EAST12	04/12/2018	Waiting for New PI Acceptance	04/12/2018
T-000000003	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20012402	20012403	Mice	MSB / EAST10	MSB / EAST12	04/12/2018	Waiting for DCM Approval	04/12/2018
T-000000002	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20012402	20012403	Mice	MSB / EAST10	MSB / EAST10	04/12/2018	Waiting for DCM Approval	04/12/2018
T-000000001	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20012402	20012403	Mice	MSB / EAST10	MSB / EAST12	04/12/2018	Waiting for DCM Approval	04/12/2018

Completed

Last Days

Transfer ID	Transfer Type	Original PI	New PI	From Protocol #	To Protocol #	Species	From Location	To Location	Date Submitted	Transfer Status	Status Date
T-000000016	Location to Location	AMSRIS01, Test	AMSRIS01, Test	20012415	20012415	Mice	MSB / EAST14	MSB / EAST14	11/12/2018	Transfer Completed	11/12/2018



DCM Responsibilities

- DCM will approve the transfer
- Generate new cage cards
- Move the animals if required as per the transfer form



eAnimal Ordering » Investigator » [Home](#) » [Animal Transfer](#) » External Transfers (outgoing)

EXTERNAL TRANSFER (OUTGOING)

Building : Room :

External Transfers (outgoing)

New / In Progress

Transfer ID	Original PI	External Organization	From Protocol #	Species	Location	Date Submitted	Transfer Status	Status Date
Records are not available.								

Completed

Last Days

Transfer ID	Original PI	External Organization	From Protocol #	Species	Location	Date Submitted	Transfer Status	Status Date
Records are not available.								

Not Proceeded

Transfer ID	Original PI	External Organization	From Protocol #	Species	Location	Date Submitted	Transfer Status	Status Date
Records are not available.								

For animals being exported to another University use the external transfer.
 For animal being imported from another University use the animal requisition.



eAnimal Ordering ▾

Investigator ▸

Account Management

Animal Transfer

Get Approved Protocols

Investigator Home

Invoices Report

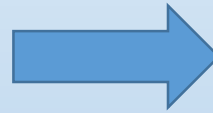
List of Protocol(s)

Purchase Invoices
Report

Reports

Search Document

Splitting and Weaning



eAnimal Ordering » Investigator » [Home](#) » Animal Transfer

Animal Transfer

▸ Internal

▸ External-Outgoing



EXTERNAL TRANSFER (OUTGOING)

[Transfer Policies](#)

[Save](#) [Submit](#) [Delete](#) [Print](#) [Cancel](#)

From Protocol # :	<input type="text" value="Select One"/>	<input type="checkbox"/> Expired	To Organization/ Facility :	<input type="text" value="Select One"/>
Responsible Person :	<input type="text" value="Select One"/>			
Phone :	<input type="text"/>			
Email :	<input type="text"/>			

Species :	<input type="text" value="Select One"/>
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Location :	<input type="text" value="DCM"/>	Building :	<input type="text" value="Select One"/>	Room :	<input type="text" value="Select One"/>
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Cage Card(s) :	
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Bar Code No.	No. Of Animals	Strain	Rack *	USDA ID	TATTOO ID	Building	Room
Records are not available.							

Has animal been utilized in any research : <input type="radio"/> Yes <input checked="" type="radio"/> No
Explain nature of the project and indicate if any surgery was performed : <input type="text"/>
Special Handling : <input type="checkbox"/> Autoclave <input type="checkbox"/> Biohazard <input type="checkbox"/> Large Cage
Special Request for Husbandry : <input type="text"/>
PI Notes : <input type="text"/>



Location : Building : Room :

Cage Card(s) : 

Bar Code No.	No. Of Animals	Strain	Rack *	USDA ID	TATTOO ID	Building	Room
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Records are not available.

Has animal been utilized in any research : Yes No


Explain nature of the project and indicate if any surgery was performed :

Special Handling : Autoclave Biohazard Large Cage

Special Request for Husbandry :

PI Notes :

Contact	Name	Address	Phone #	Email
Vet	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Shipping	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Receiving PI	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Export Charge Account : * 

Export Charge Account Number	Funding Source	Expiration Date	Percentage
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Records are not available.



EXTERNAL TRANSFER (OUTGOING)

[Transfer Policies](#)

[Save](#) [Submit](#) [Delete](#) [Print](#) [Cancel](#)

From Protocol # :	<input type="text" value="20001901"/>	<input type="checkbox"/> Expired	To Organization/ Facility :	<input type="text" value="University of Cal"/>
Responsible Person :	<input type="text" value="AMSRIS01, Test"/>			
Phone :	<input type="text" value="9999999999"/>			
Email :	<input type="text" value="BLUEFORMUOFT@GMAIL.COM"/>			

Species :	<input type="text" value="Rats"/>
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Location :	<input type="text" value="DCM"/>	Building :	<input type="text" value="MSB"/>	Room :	<input type="text" value="EAST1"/>
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Cage Card(s) :	
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eAnimal Ordering » Investigator » [Home](#) » [Animal Transfer](#) » External Transfers (outgoing)

EXTERNAL TRANSFER (OUTGOING)

Building :

Room :

External Transfers (outgoing)

New / In Progress

Transfer ID	Original PI	External Organization	From Protocol #	Species	Location	Date Submitted	Transfer Status	Status Date
X-000000014	AMSRIS01, Test	University of Calgary	20001898	Rats	MSB / EAST1	10/22/2018	Waiting for ARC Approval	10/22/2018

Completed

Last Days

Transfer ID	Original PI	External Organization	From Protocol #	Species	Location	Date Submitted	Transfer Status	Status Date
Records are not available.								

Not Proceeded

Transfer ID	Original PI	External Organization	From Protocol #	Species	Location	Date Submitted	Transfer Status	Status Date
Records are not available.								



Contact DCM Help Desk
dcm@utoronto.ca

