# How to Navigate the DCM Lab Animal Resource System (LARS)



# Items for Review

- Log into LARS
- Order animals by age
- Order animals by weight
- Order a pregnant mom
- Order a lactating mom with pups
- Placing a recurring order (standing order)
- Requests to wean a cage
- Animal Transfers



# How to Log into LARS

- Using Chrome or Firefox enter the LARS URL lars.dcm.utoronto.ca
- Enter your UTOR ID
- Enter your password
- Click on "Log In"
- Land on the LARs eAnimal Ordering Page

#### Note: Click 🖹 to expand the respective sections.

Protocol : All

Action Required							۲
Protocollib	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20001815	<u>R-000000015</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	26/07/2018
20001815	<u>R-000000014</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	26/07/2018
20001815	<u>R-000000013</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	26/07/2018
20001832	<u>R-000000010</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	09/07/2018
20001832	<u>R-000000009</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	09/07/2018
20001832	<u>R-00000008</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-000000007</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-000000006</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-000000005</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-000000004</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-00000003</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018

In Progress							۲
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20001815	<u>R-00000016</u> ⊞	Requisition	AMSRIS01, Test	Parisien, Karen	Clarifications Provided for Ordering	Order In Preparation	26/07/2018

Available Proto	cols						۲
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20001815	20001815	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	09/07/2018
20001816	<u>20001816</u>	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	09/07/2018
20001832	20001832	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	03/07/2018

Completed Tran	sactions							۲
					Last	30	Days	ок
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event		Status	Status Date
20001832	<u>R-000000011</u> ⊞	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition Re	eleased	Fully Received	09/07/2018
20001832	<u>R-000000001</u>	Requisition	AMSRIS01, Test	Tulasi, Test	Requisition Re	eleased	Fully Received	05/07/2018



eAnimal Ordering » Investigator » Home

8	Note: Click 🖻 to expand the respective sections.	Protocol : All
Action Required		۲
In Progress		۲

Available Protoc	ols						۲
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20001868	<u>20001868</u>	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	01/08/2018
20001867	<u>20001867</u>	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	01/08/2018
20001865	<u>20001865</u>	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	31/07/2018
20001864	<u>20001864</u>	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	31/07/2018
20001863	<u>20001863</u>	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	31/07/2018
20001860	<u>20001860</u>	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	30/07/2018
200018 <mark>1</mark> 5	<u>20001815</u>	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	09/07/2018
20001816	<u>20001816</u>	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	09/07/2018
20001832	<u>20001832</u>	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	03/07/2018

Completed Transactions

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eAnimal Ordering » Investigator » Home » Approved Species

### 

PROTOCOL

Protocol Details			Cancel
Protocol ID	20001815 (Update Glance)	Protocol Title	KP new protocol interim review
Principal Investigator	AMSRIS01, Test	Admin Contact	
Admin Contact's Phone		Admin Contact's E-Mail	
Initial Approval Date	09/07/2018	Expiry Date-Closed Date	09/07/2019

Approved Species Fur		Fund	ling Details	Protocol Personnel			Clone				Create Requisition	
	Species		Pain Category	App.Qty	App.Qty BRN		BOR		BRE		Approved Date	
V	Kiwis		С	1	0	10		0		0	09/07/2018	

† App.Qty - Approved Quantity - The total number of animals approved on the protocol

- <sup>†</sup> BRN Balance for Requisition The remaining number of animals available on the protocol
- <sup>†</sup> BOR Balance to Order The number of animals requested on a requisition/s that still need to be ordered by DCM
- † BRE Balance to Receive The number of animals already ordered and waiting to be received



#### REQUISITION

Head	er Info				Procuremen	t Notes	Submit	to DCM	Delete Do	cument	Save
Doc #		R-00000028			Owner		Parisien, Karen				
Date		07/08/2018			Protocol ID	)	20001815 (Update Glance)				
State		Draft	Draft				In Preparation				
Submi	itter *	Parisien, Karen		•	RP Name*		Select One				•
Phone	#	888888888			Phone #						
eMail		k.parisien@utoro	nto.ca		eMail						
Requ	uested #	Species Species / Strain	Gender	Age Range		Weigh	Clone t Range	Include S Req. Qty	pecies BRN	Delete S	c. Qty
	1	<u>Kiwis</u>						0	4	0	0
Atta	chment	<b>S</b>		Attached D	ato			Attached D	v	Add	Delete
	Docume	in wallie		Attached D	Ale Not Availabl	lo		Attached B	у		
				Records are	NUL AVAIIADI	le					

† RP - Responsible Person

† Req. Qty - Requested Quantity

<sup>†</sup> BRN - Balance for Requisition - The remaining number of animals available on the protocol

<sup>†</sup> BOR - Balance to Order - The number of animals requested on a requisition/s that still need to be ordered by DCM

† C. Qty - Cancel Qty



### To Order An Animal By Age





eAnimal Ordering » Investigator » <u>Home</u> » <u>Requested Species</u> » Requisitioned Species Details

#### REQUISITION

Requisition ID : R-00000013

Requisitioned S	Species Details			P	rotocol Details	ОК Са	ncel			
Species :	Kiwis	Strain :			Gender :	Female	-			
Age From :	2	Age To :		4	Age Unit :	Week(s)	-			
Weight From :		Weight To :			Weight Unit :	Select One	-			
Date of Birth :		Category of Invasiveness :*	C		Sentinel :					
Pregnant :										
Description:										
Approved Qty :	10	Bal. to Request :	10		Request Now:*		ח			
Recurring Order :	© Yes ● No	Number of Cages : *	0		Date Required By : *					
		Preferred								
Source :	vendor	Vendor:*	lect One		<b>_</b>					
Price Per Unit(\$):		Catalog Number :								
Notes to Vendor :	Must be from s	ame litter.								
Housing Location :	Main Campus	Building : *	Select One	R	oom : *	Select One				
Special Request for Husbandry :										
Purchase Account	:* 🙀									
Purchase Accou	nt Number	Funding Source		Expira	ation Date	Percentage				
Records are not available.										
Purchase Account Description :	t									
Perdiem Account :	*									



eAnimal Ordering » Investigator » <u>Home</u> » <u>Requested Species</u> » Requisitioned Species Details

### REQUISITION

Requisition ID : R-000000125

### **Requisitioned Species Details**

Species :	Rats		Strain :		Gender :	Select One
Age From :	21		Age To :		Age Unit :	Day(s)
Weight From :			Weight To :	ht To :		Select One
Date of Birth :			Category of Invasiveness :*		Sentinel :	
Pregnant :						
Description:	Rats must be 21 days o	of age	on arrival			

**Protocol Details** 

OK

Cancel



Date of Birth :		Category of Invasiveness :*	C 🔹		Sentinel :				
Pregnant :									
Description:									
Approved Qty :	10	Bal. to Request :	4		Request Now:*		4		
Recurring Order :	© Yes ● No	Number of Cages : *	2		Date Required By : *	08/08/20	18		
Source :	Vendor	Preferred Vendor : *	harles River		•				
Price Per Unit(\$) :	To be determined	Catalog Number: 11	1111						
Notes to Vendor :	must be from same litter	· · · · · ·							
							$ \rightarrow $		
Housing Location	DCM 💌	Building : *	CCBR	<b>–</b> F	Room :	YELLOW42	A		
Special Request for Husbandry :	Do not feed. Put	on special diet o	n arrival.				ij		
Purchase Account	*								
Purchase Accou	nt Number	Funding Source	;	Account Deta	ails				Save
12345		Records are n	iot available.	Account	lumber	F	unding Source	Expiration Date	Percentage
Purchase Account Description :	t			12345				24/07/2019 Total :	0.00
Perdiem Account	* 🙀								
Perdiem Account	t Number	Funding Source	)	Expi	ration Date	Percentage			
12345		Records are n	ot available.	Account De	etails				Save
Perdiem Account Description :				Accoun	t Number	F	unding Source	Expiration Date 24/07/2019 Total :	Percentage 100.00 100.00
Cost Code :							]		
Special/ Transfer/ Other Notes :							.::		



Requisitioned S	pecies Details					Protocol Details	OK Ca	ncel
		1		1				_
Species :	Kiwis	Strain :		kuku		Gender :	Female	-
Age From :	2	Age To :			4	Age Unit :	Week(s)	•
Weight From :		Weight To :				Weight Unit :	Select One	•
Date of Birth :		Category of Invasiveness :	*	C		Sentinel :		
Pregnant:								
Description:								
Approved Qty :	10	Bal. to Request	t:	4		Request Now:*		4
Recurring Order :	◎ Yes	Number of Cages : *		2		Date Required By : *	08/08/2018	
Source :	Vendor	Preferred Vendor : *	Ch	narles River		•		
Price Per Unit(\$) :	To be determined	Catalog Number :	111	1111				
Notes to Vendor :	must be from same litter							
Housing Location :	DCM 🗨	Building : *		CCBR	) F	Room : *	YELLOW42A	-
Special Request for Husbandry :	Do not feed. Put on special	diet on arrival.						
Purchase Account	: * 🙀							
Purchase Accourt	nt Number	Funding Sou	игсе		Expi	ration Date	Percentage	
12345					24/0	7/2019	100.00	
Purchase Account Description :								
Perdiem Account :	*							
Perdiem Account	Number	Funding Sou	игсе		Expi	ration Date	Percentage	
12345					24/0	7/2019	100.00	
Perdiem Account Description :				· · · · · · · · · · · · · · · · · · ·				



#### Weekly submission cut off is 11am Eastern Time!!

eAnimal Ordering » Investigator » Home » Requested Species » Requisitioned Species Details \* Please enter all the mandatory fields REQUISITION Requisition ID : R-00000031 ОК **Requisitioned Species Details** Protocol Details Cancel Kiwis kuku -Species : Strain : Gender : Female Age To : -Age From : Age Unit : Week(s) 4 Weight From : Weight To : Weight Unit : Select One Category of Date of Birth : C -Sentinel : Invasiveness :\* Pregnant: Description: Bal. to Request: 4 Approved Qty : 10 Request Now:\* 4 Number of Date Required Recurring Order : O Yes O No 08/08/2018 By:\* Cages: \* Preferred Charles River Vendor --Source : Vendor:\* Catalog 111111 Price Per Unit(\$): To be determined Number: must be from same litter Notes to Vendor : -Housing Location : DCM Building : \* YELLOW42A 👻 CCBR Room:\* Do not feed. Put on special diet on arrival. Special Request for Husbandry : Durchase Account · \* 🙀

#### REQUISITION

Doc #	R-00000031	Owner	Parisien, Karen
Date	07/08/2018	Protocol ID	20001815 (Update Glance)
State	Draft	Stage	In Preparation
Submitter *	Parisien, Karen 💌	RP Name*	Parisien, Karen
Phone #	888888888	Phone #	888888888
eMail	k.parisien@utoronto.ca	eMail	k.parisien@utoronto.ca

Reque	stec	Species			Clone	Include S	pecies	Delete S	pecies
	#	Species / Strain	Gender	Age Range Weight Range		Veight Range Req. Qty E		BOR	C. Qty
	1	<u>Kiwis</u>	Female	2.00 - 4.00 Week(s)		4	4	0	0

Atta	chments		Add Delete
	Document Name	Attached Date	Attached By
		Records are Not Available	

- † RP Responsible Person
- † Req. Qty Requested Quantity
- $^{\rm +}$  BRN Balance for Requisition The remaining number of animals available on the protocol
- <sup>+</sup> BOR Balance to Order The number of animals requested on a requisition/s that still need to be ordered by DCM
- † C. Qty Cancel Qty



#### REQUISITION

Header Info		Procurement No	tes Submit to DCM Delete Document Save
Doc #	R-000000031	Owner	Parisien, Karen
Date	07/08/2018	Protocol ID	20001815 (Update Glance)
State	Draft	Stage	In Preparation
Submitter *	Parisien, Karen 💌	RP Name*	Parisien, Karen
Phone #	888888888	Phone #	888888888
eMail	k.parisien@utoronto.ca	eMail	k.parisien@utoronto.ca

Requ	estec	l Species			Clone	Include S	pecies	Delete S	pecies
	#	Species / Strain	Gender	Age Range	Weight Range	Req. Qty	BRN	BOR	C. Qty
	1	<u>Kiwis</u>	Female	2.00 - 4.00 Week(s)		4	4	0	0

Atta	chments		Add Delete
	Document Name	Attached Date	Attached By
		Records are Not Available	

- † RP Responsible Person
- † Req. Qty Requested Quantity
- † BRN Balance for Requisition The remaining number of animals available on the protocol
- <sup>+</sup> BOR Balance to Order The number of animals requested on a requisition/s that still need to be ordered by DCM
- † C. Qty Cancel Qty





**–**

Action Require	ed						2
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20001868	<u>R-000000029</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	07/08/2018
20001815	<u>R-000000028</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	07/08/2018
20001868	<u>R-000000027</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	07/08/2018
20001868	<u>R-000000026</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	07/08/2018
20001832	<u>R-000000009</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	09/07/2018
20001832	<u>R-00000008</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-000000007</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-00000006</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-000000005</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-00000004</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-00000003</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition In Preparation	In Preparation	06/07/2018

In Progress							۲
Protocol ID	Document ID	Document Type	<u>PI Name</u>	Submitted By	Event	Status	Status Date
20001815	<u>R-00000031</u> ⊞	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition Released	Ordering Yet to Start	07/08/2018
20001815	<u>R-00000013</u> ⊞	Requisition	AMSRIS01, Test	Parisien, Karen	Clarifications Provided for Ordering	Ordering Yet to Start	03/08/2018
20001815	<u>R-00000015</u> ⊞	Requisition	AMSRIS01, Test	Parisien, Karen	Clarifications Provided for Ordering	Ordering Yet to Start	03/08/2018
20001816	<u>R-00000017</u> ⊞	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition Released	Fully Ordered	30/07/2018

Available Prot	tocols						*
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20001868	<u>20001868</u>	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	01/08/2018
20001867	20001867	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	01/08/2018
20001865	<u>20001865</u>	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	31/07/2018
20001864	20001864	Protocol	AMSRIS01, Test	AMSRIS01, Test	New Protocol Added for Processing	New	31/07/2018



### To Order An Animal By Weight





	0000025						
Requisitioned S	Species Details			Proto	ocol Details	ОКСа	ncel
Species :	Rats	Strain :	brown norway	Ger	nder:	Female	-
Age From :		Age To :		Age	e Unit :	Select One	-
Weight From :	200	Weight To :		250 We	ight Unit :	gm	
Date of Birth :		Category of Invasiveness :*	В	Ser	ntinel :		
Pregnant :							
Description:		·				·	.ai
Approved Qty :	500	Bal. to Request :	500	Rec	quest Now:*		7
Recurring Order :	🔘 Yes 🔘 No	Number of Cages : *	3	Dat By :	e Required	01/10/2018	
Source :	Vendor	Preferred Vendor:*	harles River				
Price Per Unit(\$) :	To be determined	Catalog Number: 12	345				
Notes to Vendor :	must not weigh more than 2	50 gm					
Housing Location :	Select One	Building : *	Select One	Room	n:*	Select One	
Special Request for Husbandry :							
Purchase Account	:* 🙀						
Purchase Accou	nt Number	Funding Source Records are n	e not available.	Expiratio	n Date	Percentage	
Purchase Account Description :	t						



equisitioned S	Species Details				Protocol Details	OK Car
-						
Species :	Rats	Strain :	brown norway		Gender :	Female
Age From :		Age To :			Age Unit :	Select One
Weight From :	200	Weight To :		250	Weight Unit :	gm
Date of Birth :		Category of Invasiveness :*	В		Sentinel :	
Pregnant :						
Description:						
Approved Qty :	500	Bal. to Request :	500		Request Now:*	7
Recurring Order :	🗇 Yes 🔍 No	Number of Cages : *	3		Date Required By : *	01/10/2018
Source :	Vendor	Preferred Ct	harles River		•	
Price Per Unit(\$):	To be determined	Catalog Number : 12	345			
Notes to Vendor :	must not weigh more than	250 gm				
Housing Location :	DCM -	Building : *	MSB	-	Room : *	EAST13
Special Request						
for Husbandry :						
Purchase Account	:* \$*					
Purchase Accou	nt Number	Funding Source	•	Exp	iration Date	Percentage
13579				31/0	)1/2019	100.00
Purchase Account	t					
Description :						
Perdiem Account :	*					
Perdiem Account	t Number	Funding Source	)	Exp	iration Date	Percentage
13579				31/0	01/2019	100.00
Perdiem Account						

#### REQUISITION

Header Info		Procurement Note	s Submit to DCM Delete Document Save
Doc #	R-00000025	Owner	,
Date	01/10/2018	Protocol ID	20012322 (Update Glance)
State	Draft	Stage	In Preparation
Submitter *	, 🗸	RP Name*	
Phone #	888888888	Phone #	416-978-1973
eMail	k.parisien@utoronto.ca	eMail	BLUEFORMUOFT@GMAIL.COM

Requested Species Clone								cies Delete Speci	
	#	Species / Strain	Gender	Age Range	Weight Range	Reg. Qty	BRN	BOR	C. Qty
	1	Rats_	Female		200.000 - 250.000 gm	7	500	0	(

/	\tta	chments		Add Delete							
		Document Name	Attached Date	Attached By							
	Records are Not Available										

- † RP Responsible Person
- <sup>+</sup> Req. Qty Requested Quantity
- <sup>+</sup> BRN Balance for Requisition The remaining number of animals available on the protocol
- <sup>+</sup> BOR Balance to Order The number of animals requested on a requisition/s that still need to be ordered by DCM
- + C. Qty Cancel Qty

#### REQUISITION

Header In	fo			Procurement Not	es Submit	to DCM	Delete Do	cument	Save
Doc #	R-00000025			Owner	,				
Date	01/10/2018			Protocol ID	20012322 (Update Glance)				
State	Draft			Stage	In Preparation				
Submitter *	,		-	RP Name*	(,			-	
Phone #	888888888			Phone #	416-978-1973	416-978-1973			
eMail	k.parisien@utoronto	k.parisien@utoronto.ca			BLUEFORMUO	FT@GMAIL.C	ЮМ		
Requeste	d Species				Clone	Include S	pecies	Delete S	pecies
Requeste	d Species				Clone	Include S	pecies	Delete Sj	pecies
Requeste	d Species Species / Strain	Gender	Age Range	Wei	Clone ght Range	Include S Req. Qty	pecies BRN	Delete Sp BOR	c. Qty
Requeste #	d Species Species / Strain Rats	Gender Female	Age Range	Wei 200. gm	Clone ght Range 000 - 250.000	Include S Req. Qty 7	pecies BRN 500	Delete Sp BOR 0	Decies C. Qty O
Requeste # Attachme	d Species Species / Strain Rats nts	Gender Female	Age Range	Wei 200. gm	Clone ght Range 000 - 250.000	Include S Req. Qty 7	pecies BRN 500	Delete Sp BOR 0 Add	Decies C. Qty O Delete
Requeste # Attachme	d Species Species / Strain Rats nts nent Name	Gender Female	Age Range Attached D	Wei 200. gm Vate	Clone ght Range 000 - 250.000	Include S Req. Qty 7 Attached B	pecies BRN 500	Delete Sp BOR 0 Add	Decies C. Qty 0 Delete

<sup>+</sup> RP - Responsible Person

† Req. Qty - Requested Quantity

<sup>+</sup> BRN - Balance for Requisition - The remaining number of animals available on the protocol

<sup>+</sup> BOR - Balance to Order - The number of animals requested on a requisition/s that still need to be ordered by DCM

† C. Qty - Cancel Qty

-		Note: Click 🖄 to ex	kpand the respe	Protocol : All	<b>• •</b>		
Action Require	ed						۲
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20001815	R-00000013	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	13/09/2018
20001832	R-00000012	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	12/09/2018
20001832	<u>R-000000010</u>	Requisition	AMSRIS01, Test	3	Requisition In Preparation	In Preparation	09/07/2018
20001832	<u>R-00000009</u>	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	09/07/2018
20001832	<u>R-00000008</u>	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-00000007</u>	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-00000006</u>	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-00000005</u>	Requisition	AMSRIS01, Test	3	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-00000004</u>	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-00000003</u>	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018

In Progress								
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date	
20012322	<u>R-00000027</u> ⊞	Requisition	,	,	Requisition Released	Ordering Yet to Start	01/10/2018	
20012322	<u>R-000000026</u> ⊞	Requisition	,	,	Requisition Released	Ordering Yet to Start	01/10/2018	
20012322	<u>R-00000025</u> ⊞	Requisition	,	,	Requisition Released	Ordering Yet to Start	01/10/2018	
Available Drotes								

Available Protoc	Available Protocols									
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date			
20012322	20012322	Protocol	3	,	New Protocol Added for Processing	New	01/10/2018			
					Marco Decide and Andread from					

## To Order Pregnant Female (timed or untimed pregnant)





#### REQUISITION

Requisition ID : R-00000034

Requisitioned	Species Details		1	Protocol Details	OK Cancel
Species :	Rats	Strain :		Gender:	Select One
Age From :		Age To :		Age Unit :	Select One
Weight From :		Weight To :		Weight Unit :	Select One
Date of Birth :		Category of Invasiveness :*	В	Sentinel :	
Pregnant :					
Description:					

#### REQUISITION

Requisition ID : R-00000027

Requisitioned	Species Details			Protocol Details	OK Cancel
Species :	Rats	Strain :	wistar	Gender :	Female -
Age From :		Age To :		Age Unit :	Select One
Weight From :		Weight To :		Weight Unit :	Select One
Date of Birth :		Category of Invasiveness :*	в	Sentinel :	
Pregnant :		# of Females:*		# offspring per female + female:	
Description:				<b></b>	.#



#### REQUISITION

Requisition ID : R-00000026

Species :	Rats	Strain :	brown norway	Gender :	Female
Age From :		Age To :		Age Unit :	Select One
Weight From :		Weight To :		Weight Unit :	Select One
Date of Birth :		Category of Invasiveness:*	B	Sentinel :	
Pregnant :		# of Females:*	2	# offspring per female + female:	
Description:				'	
Approved Qty :	500	Bal. to Request :	493	No. of Species:	2
Recurring Order :	© Yes ◙ No	Number of	2	Date Required	01/10/2018

Always populate the "# of offspring per female + female" box with 1 when ordering a pregnant animal



Requisitioned S	Species Details			Protocol Details	OK Cancel
Species :	Rats	Strain :	brown norway	Gender :	Female 💽
Age From :		Age To :		Age Unit :	Select One
Weight From :		Weight To :		Weight Unit :	Select One
Date of Birth :		Category of Invasiveness :*	B	Sentinel :	
Pregnant :		# of Females:*	2	# offspring per female + female:	1
Description:					
Approved Qty :	500	Bal. to Request :	493	No. of Species	2
Recurring Order :	© Yes ◉ No	Number of Cages : *	2	Date Required By : *	01/10/2018
					- 
Source :	Vendor	Vendor:*	harles River	•	
Price Per Unit(\$):	To be determined	Catalog Number : 67	78678		
Notes to Vendor :	untimed pregnant 17 to 19 d	ays on arrival			
Housing Location :		Building : 1	CCBR	Room : *	YELLOW42A
Special Request for Husbandry :	Sterile housing				
Purchase Account	* 👪				
Purchase Accou	int Number	Funding Sourc	e	Expiration Date	Percentage
13579				31/01/2019	100.00
Purchase Accoun Description :	t				
Perdiem Account	*				
Perdiem Accoun	nt Number	Funding Sourc	e	Expiration Date	Percentage
13579				31/01/2019	100.00



#### REQUISITION

Head	er Inf	0			Procuremer	nt Notes	Submit	to DCM	Delete Do	cument	Save
Doc #		R-00000026			Owner	,					
Date		01/10/2018			Protocol I	D <u>20</u>	012322 <u>(U</u>	odate Glance	<u>e)</u>		
State		Draft	Draft			In	Preparation				
Submi	tter *	,		-	RP Name*	• ,	,			-	
Phone	#	888888888			Phone #	41	6-978-1973				
eMail		k.parisien@utoronto.ca			eMail	BL	UEFORMUO	-T@GMAIL.(	СОМ		
Requ	iested #	Species Species / Strain	Gender	Age Range		Weight R	Clone	Req. Qty	pecies BRN	Delete S BOR	pecies C. Qty
~	1	Rats	Female					2	493	0	0
Atta	chmen Docum	its ent Name		Attached D	ate	le		Attached B	ly .	Add	Delete
				Records are	e Not Availab	ne					

† RP - Responsible Person

† Req. Qty - Requested Quantity

<sup>†</sup> BRN - Balance for Requisition - The remaining number of animals available on the protocol

+ BOR - Balance to Order - The number of animals requested on a requisition/s that still need to be ordered by DCM

† C. Qty - Cancel Qty



Action Required	Action Required 😵										
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date				
20001815	<u>R-00000013</u>	Requisition	AMSRIS01, Test	1	Requisition In Preparation	In Preparation	13/09/2018				
20001832	<u>R-000000012</u>	Requisition	AMSRIS01, Test	1	Requisition In Preparation	In Preparation	12/09/2018				
20001832	<u>R-000000010</u>	Requisition	AMSRIS01, Test	1	Requisition In Preparation	In Preparation	09/07/2018				
20001832	<u>R-00000009</u>	Requisition	AMSRIS01, Test	1	Requisition In Preparation	In Preparation	09/07/2018				
20001832	<u>R-00000008</u>	Requisition	AMSRIS01, Test	1	Requisition In Preparation	In Preparation	06/07/2018				
20001832	<u>R-00000007</u>	Requisition	AMSRIS01, Test	1	Requisition In Preparation	In Preparation	06/07/2018				
20001832	<u>R-00000006</u>	Requisition	AMSRIS01, Test	3	Requisition In Preparation	In Preparation	06/07/2018				
20001832	<u>R-00000005</u>	Requisition	AMSRIS01, Test	1	Requisition In Preparation	In Preparation	06/07/2018				
20001832	<u>R-00000004</u>	Requisition	AMSRIS01, Test	7	Requisition In Preparation	In Preparation	06/07/2018				
20001832	<u>R-00000003</u>	Requisition	AMSRIS01, Test	3	Requisition In Preparation	In Preparation	06/07/2018				

In Progress								
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date	
20012322	<u>R-00000027</u> ⊞	Requisition	,	,	Requisition Released	Ordering Yet to Start	01/10/2018	
20012322	<u>R-00000026</u>	Requisition	,	,	Requisition Released	Ordering Yet to Start	01/10/2018	
20012322 <u>R-000000025</u> ⊞		Requisition	,	1	Requisition Released	Ordering Yet to Start	01/10/2018	

Available Protocols								
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date	
20012322	20012322	Protocol	1	1	New Protocol Added for Processing	New	01/10/2018	
					Marco Danks and Andrea differen			



### To Order Mom with Pups





#### REQUISITION

Requisition ID : R-00000034

Requisitioned	Species Details		1	Protocol Details	OK Cancel
Species :	Rats	Strain :		Gender:	Select One
Age From :		Age To :		Age Unit :	Select One
Weight From :		Weight To :		Weight Unit :	Select One
Date of Birth :		Category of Invasiveness :*	В	Sentinel :	
Pregnant :					
Description:					

#### REQUISITION

Requisition ID : R-00000027

Requisitioned	Species Details			Protocol Details	OK Cancel
Species :	Rats	Strain :	wistar	Gender :	Female -
Age From :		Age To :		Age Unit :	Select One
Weight From :		Weight To :		Weight Unit :	Select One
Date of Birth :		Category of Invasiveness :*	в	Sentinel :	
Pregnant :		# of Females:*		# offspring per female + female:	
Description:				<b></b>	.#



#### REQUISITION

Requisition ID : R-00000027

Rats	Strain :	wistar	Gender:	Female
	Age to .		Age onit .	Select One
	Weight To :		Weight Unit :	Select One
	Category of Invasiveness:*	в	Sentinel :	
	# of Females:*	2	# offspring per female + female:	
2 lactating females each v	with 6 pups that are 4 d	ays old on arrival		
500	Bal. to Request :	491	No. of Species:	14
	Number of		Date Required	
	Rats	Rats       Strain :         Age to .       Age to .         Weight To :       Category of Invasiveness :*         Image: Strain and the strain of	Rats Strain :   Age to .   Age to .   Weight To :   Category of Invasiveness :*   B   # of Females:*   2 lactating females each with 6 pups that are 4 days old on arrival	Rats       Strain :       wistar       Gender :         Age ro .       Age ro .       Age omt .         Weight To :       Weight Unit :       Sentinel :         Category of Invasiveness :*       B       Sentinel :         # of Females:*       2       # offspring per female + female:         2 lactating females each with 6 pups that are 4 days old on arrival       No. of Species:         500       Bal. to Request :       491       No. of Species:

# of offspring per female	Plus female (always = 1)	Total of offspring per female + female
6	1	7
2	1	3
10	1	11



				_			_	
equisitioned S	Species Details				Protocol Details	ОКСа	ncel	
Species :	Rats	Strain :	wistar		Gender :	Female		
Age From :		Age To :			Age Unit :	Select One	-	
Weight From :		Weight To :			Weight Unit :	Select One		
Date of Birth :		Category of Invasiveness :*	В		Sentinel :			
Pregnant :		# of Females:*	2		# offspring per female + female:		7	
Description:								
						1		
Approved Qty :	500	Bal. to Request :	491		No. of Species:	14	4	
Recurring Order :	© Yes ◉ No	Number of Cages : *	2		Date Required By : *	01/10/2018		
Source : Vendor								
Price Per Unit(\$) :	To be determined	Catalog Number: 424	232					
Notes to Vendor :	2 lactating females each with	6 pups that are 4 da	ays old on arrival					
Housing Location :	DCM 💌	Building : *	MSB	• F	Room : *	EAST13	-	
Special Request for Husbandry :								
Purchase Account	: * 🙀							
Purchase Accou	nt Number	Funding Source		Expi	ration Date	Percentage		
13579				31/0	1/2019	100.00		
Purchase Account Description :	t							
Perdiem Account :	*							
Perdiem Accoun	t Number	Funding Source		Expi	ration Date	Percentage		
13579				31/0	1/2019	100.00		



#### REQUISITION

Header Info		Procurement Note	es	Submit to DCM	Delete Document	Save
Doc #	R-00000027	Owner				
Date	01/10/2018	Protocol ID	<u>2001</u>	2322 (Update Glar	nce)	
State	Draft	Stage	In Pr	eparation		
Submitter *	,	RP Name*	,			•
Phone #	888888888	Phone #	8888	888888		
eMail	k.parisien@utoronto.ca	eMail	k.pa	risien@utoronto.ca		
		1				

Requested Species Clone						Include S	pecies	Delete Species	
	#	Species / Strain	Gender	Age Range	Weight Range	Req. Qty	BRN	BOR	C. Qty
<b>V</b>		Rats_	Female			14	491	0	0

ļ	Attachments					
		Document Name	Attached Date	Attached By		
		I	Records are Not Available			

† RP - Responsible Person

† Req. Qty - Requested Quantity

 $^{\rm +}$  BRN - Balance for Requisition - The remaining number of animals available on the protocol

+ BOR - Balance to Order - The number of animals requested on a requisition/s that still need to be ordered by DCM

† C. Qty - Cancel Qty



eAnimal Orderi	ng » Investigator	Home	sition with ID R-0	00000027 is subr	nitted		
		Note: Ciick in to e	expanu me resp	ecuve secuons.	inter .	Protocol : All	<b>•</b>
Action Require	ed						۲
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date
20001815	<u>R-00000013</u>	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	13/09/2018
20001832	<u>R-00000012</u>	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	12/09/2018
20001832	<u>R-00000010</u>	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	09/07/2018
20001832	<u>R-00000009</u>	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	09/07/2018
20001832	<u>R-00000008</u>	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-00000007</u>	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-00000006</u>	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-000000005</u>	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-00000004</u>	Requisition	AMSRIS01, Test	,	Requisition In Preparation	In Preparation	06/07/2018
20001832	<u>R-00000003</u>	Requisition	AMSRIS01, Test	1	Requisition In Preparation	In Preparation	06/07/2018

In Progress										
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date			
20012322	<u>R-000000027</u>	Requisition	,	,	Requisition Released	Ordering Yet to Start	01/10/2018			
20012322	<u>R-000000026</u>	Requisition	,	,	Requisition Released	to Start	01/10/2018			
20012322	<u>R-000000025</u>	Requisition	,	3	Requisition Released	Ordering Yet to Start	01/10/2018			

Available Protocols S											
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date				
20012322	20012322	Protocol	,	3	New Protocol Added for Processing	New	01/10/2018				
					Many Desta and Adda differ						

### How to Place a Recurring Order





### What is a Recurring Order?

• A recurring order should only be used for identical orders with no changes in species, strain, number, sex, weight or age, that you would like to receive over a period of time at consistent intervals. The time interval between each order must be the same.
## For a Recurring Order

(highlight the Yes button)

Request Now is the total number of animal for all the weeks the order will be recurring. If for example you want 2 animals per week for 4 weeks then the request total would be 8.

Supply Frequency is the time between each shipment. For example if you want 2 animals to arrive every week, the supply frequency would be 7 days. If you want 2 animals to arrive once per month the supply frequency would be 30 days.

Notes to Vendor: You must indicate this is a recurring order, the duration of the order (start date to completion date), the supply frequency and the quantity required for each order

eAnimal Ordering » Investigator » Home » Requested Species » Requisitioned Species Details

#### REQUISITION

Requisition ID : R-00000032

equisitioned S	pecies Details			Protocol Details	OK Cance
Species :	Rats	Strain :		Gender :	Select One
Age From :		Age To :		Age Unit :	Select One
Weight From :		Weight To :		Weight Unit :	Select One
Date of Birth :		Category of Invasiveness:*	B	Sentinel :	
Pregnant :					
Description:					
Approved Qty :	500	Bal. to Request :	473	Request Now:*	8
Recurring Order :	◉ Yes ◎ No	Number of Cages :		Delivery Sche	dules
Supply Start Date :	09/10/2018	Supply End Date :	30/10/2018	Supply Frequency : *	Days (Tentative
Source :	Vendor	Preferred     Vendor:*	elect One	•	
Price Per Unit(\$) :		Catalog Number :			
Notes to Vendor :					
Housing Location :	Main Campus	<ul> <li>Building : *</li> </ul>	Select One	Room : *	Select One
Special Request for Husbandry :					đ
Purchase Account	: * 🙀				
Purchase Accou	nt Number	Funding Source	e	Expiration Date	Percentage
		Records are	not available.	· · · · · · · · · · · · · · · · · · ·	



equisitioned 9	Species Details			Protocol Details	OK Cancel						
cquisitioned a	opecies Details			Trotocor botano							
Species :	Rats	Strain :		Gender:	Select One						
Age From :		Age To :		Age Unit :	Select One 🗨						
Weight From :	200	Weight To :		250 Weight Unit :	gm 💌						
Date of Birth :		Category of Invasiveness:*	В	Sentinel :							
Pregnant :											
Description:											
				<b>D</b>							
Approved Qty :	500	Bal. to Request :	473	Request Now:*	8						
Recurring Order :	Yes ONO	Cages : *		Delivery Sche	dules						
Supply Start Date :	09/10/2018	Supply End Date :	30/10/2018	Supply Frequency : *	7 Days (Tentative)						
		1	1								
Source :	Vendor	Preferred Vendor : *	arles River	•							
Price Per Unit(\$) :	To be determined	Catalog Number :									
Notes to Vendor :	Recurring order – 2 fema starting Oct 9/18 until O	ale wistar 200 to 250 ct 30/18	) gms delivered each w	eek for 4 weeks							
Housing Location :	DCM	Building : *	MSB	Room : *	EAST13						
Special Request for Husbandry :					.11						
Purchase Account	*										
Purchase Accou	nt Number	Funding Source		Expiration Date	Percentage						
13579				31/01/2019	01/2019 100.00						
Purchase Account Description :											
Perdiem Account :	*										
Perdiem Accoun	t Number	Funding Source		Expiration Date	Percentage						
13579				31/01/2019	100.00						



eAnimal Ordering » Investigator » <u>Home</u> » <u>Requested Species</u> » Requisitioned Species Details

#### REQUISITION

Requisition ID : R-000000120

equisitioned S	Species Details			Protocol Details	OK Cancel				
Spacias :	Pate	Strain ·	wieter	Gondor	Female				
species .		Strain . Wistar		Gender .					
Age From :		Age Io :		Age Unit :	Select One				
Weight From :	200	Weight To :		250 Weight Unit :	gm 🗨				
Date of Birth :		Category of Invasiveness :*	E	Sentinel :					
Pregnant :									
Description:		-							
Approved Qty :	251	Bal. to Request :	154	Request Now:	* 8				
Recurring Order :	● Yes ◎ No	Number of Cages : *		Delivery Sch	hedules				
Supply Start Date :	09/10/2018	Supply End Date : 30/10/2018		Supply Frequency : *	7 Days (Tentative)				
Desformed									
Source :	Vendor	Vendor : *	Charles River	-					
Price Per Unit(\$) :	To be determined	Catalog Number :							
Notes to Vendor :	2 female <u>wişter</u> 200 to 250 gr	m every week for fo	ur weeks Recurring or	der starts Oct 9/18 and	d ends Oct 30/18				
Housing Location :	DCM	Building : *	MSB	Room : *	EAST13				
Special Request or Husbandry :					.::				
Purchase Account	: * 🙀								
Purchase Accou	nt Number	Funding Source	e	Expiration Date	Percentage				
12345				24/07/2019	100.00				
Purchase Account Description :	t								



eAnimal Ordering »	Investigator » <u>Home</u> » <u>Reque</u>	ested Species » Req	uisitioned Sp	eAnimal Or	dering - Mozi	lla Firefox					a x
REQUISITION Requisition ID : R-00	0000120			🛈 🔒 http	os://lars-dev	.si.utoronto.ca	/editRequi	sitionLineItemsSh	edular.do	💟	☆ ≡
Requisitioned S Species : Age From : Weight From : Date of Birth : Pregnant : Description:	Rats	Strain : Age To : Weight To : Category of Invasiveness :*	wistar E	Deliv Sched Sched Sched	ery Sched lule Date : 09 lule Date : 16 lule Date : 23 lule Date : 30	0/10/2018       9/10/2018       5/10/2018       8/10/2018       9/10/2018	Quantity : Quantity : Quantity : Quantity :	2 2 2 2	Add Same and a second s	Save Cancel	
			Ľ								_
Approved Qty :	251	Bal. to Request :	154		Request No	w:*	8				
Recurring Order :	◉ Yes ◎ No	Number of Cages : *			Delivery S	Schedules					
Supply Start Date :	09/10/2018	Supply End Date :	30/10/2018		Supply Frequency :	* Days (Ten	7 Itative)				
Source :	Vendor	Preferred Vendor:*	arles River		•						
Price Per Unit(\$):	To be determined	Catalog Number :									
Notes to Vendor :	2 female wister 200 to 250 g	m every week for four	r weeks				.::				
Housing Location :	DCM	Building : *	MSB	<b>•</b> I	Room : *	EAST13	•				
Special Request for Husbandry :											



eAnimal Ordering » I	Investigator » <u>Home</u> » <u>Reque</u>	ested Species » Req	uisitioned Sp	e Animal (	)rdering - Mo	zilla Firefox						x
REQUISITION Requisition ID : R-00	0000120			D 🔒 ht	tps://lars-de	w.si.utoronto.ca	v/editRequi	sitionLineItemsSh	edular.do	(	7 ☆	Ξ
Requisitioned S	Species Details		_	Deli	very Sche	dule	<b>0</b> (1)		Ad Number of	Save Can	cel	
Species :	Rats	Strain :	wistar	Sche	edule Date :	09/10/2018	Quantity :	2	Cages :		1	
Age From :		Age To :		Sche	edule Date :	16/10/2018 🛄	Quantity :	2	Cages :		1	
Weight From :	200	Weight To :		Sche	edule Date :	23/10/2018 🛄	Quantity :	2	Number of Cages :		1	
Date of Birth :		Category of Invasiveness :*	E	Sche	edule Date :	30/10/2018	Quantity :	2	Number of Cages :		1	
Pregnant :												
Description:		* 									_	
Approved Qty :	251	Bal. to Request :	154		Request N	ow:*	8					
Recurring Order :	◉ Yes ◎ No	Number of Cages : *			Delivery	Schedules						
Supply Start Date :	09/10/2018	Supply End Date :	30/10/2018		Supply Frequency	:* Days (Ter	7 ntative)					
Source :	Vendor	Preferred Vendor:*	arles River		•							
Price Per Unit(\$) :	To be determined	Catalog Number :										
Notes to Vendor :	2 female wister 200 to 250 g	m every week for fou	r weeks									
Housing Location :	DCM	Building : *	MSB	•	Room : *	EAST13	•					
Special Request for Husbandry :												



eAnimal Ordering » Investigator » Home » Requested Species

#### REQUISITION

Header Info		Procurement Note	s Submit to DCM Delete Document Save
Doc #	R-00000120	Owner	Parisien, Karen
Date	06/10/2018	Protocol ID	20001898 (Update Glance)
State	Draft	Stage	In Preparation
Submitter *	Parisien, Karen	RP Name*	Parisien, Karen
Phone #	888888888	Phone #	888888888
eMail	k.parisien@utoronto.ca	eMail	k.parisien@utoronto.ca

Requ	iesteo	l Species			Clone	Include S	pecies	Delete S	pecies
	#	Species / Strain	Gender	Age Range	Weight Range	Req. Qty	BRN	BOR	C. Qty
	1	Rats_	Female		200.000 - 250.000 gm	8	154	0	0

Atta	chments		Add Delete						
	Document Name	Attached Date	Attached By						
	Records are Not Available								

- + RP Responsible Person
- + Req. Qty Requested Quantity
- <sup>†</sup> BRN Balance for Requisition The remaining number of animals available on the protocol
- + BOR Balance to Order The number of animals requested on a requisition/s that still need to be ordered by DCM

† C. Qty - Cancel Qty



### eAnimal Ordering » Investigator » Home



- P

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### Action Required

In Progress	in Progress 😵											
Protocol ID	Document ID	Document Type	PI Name	Submitted By	Event	Status	Status Date					
20001898	<u>R-000000120</u> ⊞	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition Released	Ordering Yet to Start	06/10/2018					
20001908	<u>R-000000118</u> ⊞	Requisition	AMSRIS01, Test	Johnson, Sara	Requisition Released	Fully Ordered	04/10/2018					
20001899	<u>R-000000116</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition Released	Fully Ordered	02/10/2018					
20001908	<u>R-000000111</u> ⊞	Requisition	AMSRIS01, Test	Johnson, Sara	Requisition Released	Fully Ordered	28/09/2018					
20001908	<u>R-000000110</u> ⊞	Requisition	AMSRIS01, Test	Custers, Marilyn	Requisition Released	Fully Ordered	28/09/2018					
20001908	<u>R-000000107</u>	Requisition	AMSRIS01, Test	Hiesl, Diana	Requisition Released	Fully Ordered	28/09/2018					
20001908	<u>R-000000105</u>	Requisition	AMSRIS01, Test	Johnson, Sara	Requisition Released	Order In Preparation	28/09/2018					
20001908	<u>R-000000106</u>	Requisition	AMSRIS01, Test	Custers, Marilyn	Requisition Released	Fully Ordered	28/09/2018					
20001832	<u>R-000000004</u>	Requisition	AMSRIS01, Test	Parisien, Karen	Requisition Released	Order In Preparation	28/09/2018					
20001908	<u>R-000000100</u> ⊞	Requisition	AMSRIS01, Test	Custers, Marilyn	Requisition Released	Fully Ordered	28/09/2018					



# Requests To Split/Wean a Cage





Animal Ordering 👻	Ι.		
imal Billing			
imal Health chnician	•		
mpany Admin	Þ		eAnimal Ordering » Site Admin » Hom
partment Financial ministrator	•		
CUC Manager	▶		General
vestigator	▸	Account Management	► Email Logs
ocurement Staff	▸	Animal Transfer	► Email Templates
e Admin		Get Approved Protocols	
pervisor	•	Investigator Home	
t	▸	Invoices Report	
t Tech	•	List of Protocol(s)	
		Purchase Invoices Report	
		Reports	
		Search Document	









## Splitting/Weaning Request

Approved 32 Not Approved 32
Not Approved
Activation In Progress
Last 30 Days OK
Activation Completed

Split/Wean Request

Available	Available Protocols									
	Protocol ID	Document ID	Document Type	<u>PI Name</u>	<u>Status</u>	Status Date				
	20001815	20001815	Protocol	AMSRIS01, Test	New	09/07/2018				
	20001816	20001816	Protocol	AMSRIS01, Test	New	09/07/2018				
	20001832	20001832	Protocol	AMSRIS01, Test	New	03/07/2018				
	20001863	20001863	Protocol	AMSRIS01, Test	New	31/07/2018				
	20001864	20001864	Protocol	AMSRIS01, Test	New	31/07/2018				
	20001865	20001865	Protocol	AMSRIS01, Test	New	31/07/2018				



AAAAC0010018100500000001

# How Many Cages/Bar Codes Can I Request?

- To simply the process in LARS, you can make one wean request per protocol to cover large numbers of cages that you may wean over a two to four week period. Only one AUP and one room per request.
- Before you make the wean request in LARS, anticipate approximately how many cages you may need for weaning. It is ok to overestimate the number of cages (or bar codes) that you will need.
- Once you have submitted your request, DCM will approve the request and provide you with a list of bar codes that you can use for weaning cages.



## Date Printed: 10/21/2018

## **Barcode Sticker Log Sheet**

Note: Activation date is the day you set up the cage. Please write the number of animals placed in the new cage and circle whether it is a wean or a split. If it is a split, write the source barcode.

Request #:	S/W-0046		PI:	AMSRI	S01, Test
Protocol:	20001898	_	Species:	Rats	
Building/Room:	CCBR/GREEN33E		Cost Code:	rat steri	le
RP: Parisien, Ka	r <mark>en R</mark> F	P Email: k.parisie	n@utoronto.ca	n R	P Phone: 8888888888
Barcode	Activation Date	# of animals in cage	Split or W (circle one	ean ( e) (	Source Barcode,if split cage
000000467	1 1		s w		
000000468	1 1		s w	_	
000000469	1 1		s w	_	
000000470	1 1		s w	_	
000000471	1 1		s w	_	
000000472	1 1		s w	_	
000000470	1 1			_	

	А		В	С	D	Е	F	G	Н	Ι	J	K
				# of				Sp	olit/			
			Activation Date	Animals	Se	ex		W	ean	Parent Source		Cage
1	Barcode	e	(DD/MM/YYYY)	in Cage	Circle	e one	Eartag #	Circl	e one	Barcode	Rack #	Location
2	467		10/10/2018	3	F	М	100222,223,224	S	W	1222334455		
3	468		10/10/2018	2	F	M	100225, 226	S	W	1222334455		
4	469				F	Μ		S	W			
5	470				F	Μ		S	W			
6	471				F	Μ		S	W			
7	472				F	Μ		S	W			
8	473				F	Μ		S	W			
9	474				F	Μ		S	W			
10	475				F	Μ		S	W			
11	476				F	Μ		S	W			
12	477				F	Μ		S	W			
13	478				F	Μ		S	W			
14	479				F	Μ		S	W			
15	480				F	Μ		S	W			2
16	481				F	Μ		S	W			

	А	В	С	D	Е	F	G	Н	Ι	J	К
			# of				Sp	lit/			
		Activation Date	Animals	S	ex		W	ean	Parent Source		Cage
1	Barcode	(DD/MM/YYYY)	in Cage	Circle	e one	Eartag #	Circl	e one	Barcode	Rack #	Location
2	467	10/10/2018	3	Ð	М	100222,223,224	S	W	1222334455	1	G2
3	468	10/10/2018	2	F	M	100225, 226	S	W	1222334455		
4	469			F	М		S	W			
5	470			F	М		S	W			
6	471			F	М		S	W			
7	472			F	М		S	W			
8	473			F	М		S	W			
9	474			F	М		S	W			
10	475			F	М		S	W			
11	476			F	М		S	W			
12	477			F	М		S	W			
13	478			F	М		S	W			
14	479			F	М		S	W			
15	480			F	М		S	W			
16	481			F	М		S	W			

Printed: 1	2/06/2018	Barcode Sticker Log Sheet		
Note: Activatio cag	on date is the day y le and circle wheth	you set up the cage. Please write the er it is a wean or a split. If it is a spl	e number of ani t, write the sour	mals placed in the new ce barcode.
Request #:	S/W-0029	PI: a	msris36, Test	
Protocol:	20011677	Species: M	lice	
Building/Room	: MSB/EAST18	Cost Code: m	ouse non sterile	
RP: Parisien, ł	Karen	RP Email: k.parisien@utoronto.ca	RP Phone:	8888888888
Barcode	Activation Date	# of animals Split or Wea in cage (circle one)	n Gender	Source Barcode,if split cage
000000863		s w		
0000000864	1 1	s w		·
000000865	11	S W		- <u> </u>
000000866	1 1	s w		- <u> </u>
000000867	1 1	S W		
000000868		S W		
000000869		S W		



				# of				Sp	lit/			
			Activation Date	Animals	S	ex		W	ean	Parent Source		Cage
1	Barcod	le	(DD/MM/YYYY)	in Cage	Circle	e one	Eartag #	Circle	e one	Barcode	Rack #	Location
2	467		10/10/2018	3	Ð	М	100222,223,224	S	W	1222334455	1	G2
3	468		10/10/2018	2	F	M	100225, 226	S	W	1222334455		
4	469		12/10/2018		F	М		S	W			
5	470				F	М		S	W			
6	471				F	М		S	W			
7	472		14/10/2018		F	М		S	W			
8	473				F	М		S	W			
9	474				F	М		S	W			
10	475				F	М		S	W			
11	476				F	М		S	W			
12	477				F	М		S	W			
13	478				F	М		S	W			
14	479				F	М		S	W			
15	480				F	М		S	W			
16	481				F	Μ		S	W			



eAnimal Ordering » Investigator » Home » Splitting/Weaning Request » Add Splitting/Weaning Request

## Splitting/Weaning Request

Submit Cancel

Requisition #:	S/W-0129			G	enerated by:	Parisi	en, Karer	1
Date:	19/11/201	.8		E	Mail:	k.pari	isien@uto	pronto.ca
Phone:				Se	end Mail:	<b>V</b>		
Protocol#:	20001026			Ы	-		1000 Te	
	20001936			FI	•	AMSR	1502, Tes	SC
Species:	Mice							
Responsible Person:	Parisie	en, Karen		Phone:	8888888888		eMail	k.parisien@utoronto.c
Doc Type:	O Split	🛛 Wean	S/W She	et				
# of Anima	s for Male:	3			# of Animals f	or Fema	le:	1
# of Cages	for Male:	1			# of Cages for	Female	:	1
# of Anima	s:	4						
Wean / Sep	aration Date:	29/11/2018						
Account : * 🉀								
Perdiem Acc	ount Numbe	r		Ex	piration Date	Perc	centage	
			Record	ds are not	available.			
Location								
Facility:		-	Building:	Selec	t One	- F	Room:	Select One
Special Handlir	ng : 🗆 CL2 🔲 (	CL3 🔲 Chemio	cal					
Cage Card Note	es:							



eAnimal Ordering » Investigator » Home » Splitting/Weaning Request » Add Splitting/Weaning Request

#### Splitting/Weaning Request Cancel Submit Requisition #: Generated by: S/W-0129 Parisien, Karen Date: E-Mail: k.parisien@utoronto.ca 19/11/2018 1 Phone: Send Mail: PI: Protocol#: 20001936 AMSRIS02, Test • Species: Mice Responsible 8888888888 Parisien, Karen -Phone: eMail: k.parisien@utoronto.ca Person: S/W Sheet Split Wean Doc Type: # of Cages Requested: # S/W Sheets: 1 # of Cages: 30 30 # of Animals per Cage: 4 # of Animals: 120 # S/W Sheets: # of Cages: # of Cages Requested: 2 30 60 # of Animals per Cage: # of Animals: 5 300 # of Cages Requested: # of Cages: # S/W Sheets: 3 30 90

450

# of Animals:

5

# of Animals per Cage:

eAnimal Ordering » Investigator » Home » Splitting/Weaning Request » Add Splitting/Weaning Request

Requisition #.	S/W-0129			Generated by:	Parisien, Karen	
Date:	19/11/201	8		E-Mail:	k.parisien@utoror	nto.ca
Phone:				Send Mail:		
Protocol#:	20001936			PI:	AMSRIS02, Test	
Species:	Mice		•			
Responsible Person:	Parisie	n, Karen	Phor	ne: 8888888888	eMail:	k.parisien@utoronto
Doc Type:	Split	Wean	S/W Sheet			
# S/W Sheets:		1	# of Cages:	30	# of Cages Request	ed: 30
# of Animals pe	r Cage:	4	# of Animals:	120		
Account : * 🉀						
Perdiem Acc	ount Number			Expiration Date	Percentage	
23456				08/11/2019	100.00	
Location						
Facility:	DCM	•	Building:	ISB	Room:	AST10
Special Handlin	g : CL2 C	CL3 🔲 Chemic	al			



eAnimal Ordering » Investigator » Home » Splitting/Weaning Request

splitting/	weaning	Request					
Submitted for	or Approval						*
<u>Request#</u>	Protocol#	<u>PI</u>	Responsible Person	<u>Species</u>	<u>Building /</u> <u>Room</u>	<u>Submitted</u> <u>On</u>	<u># of</u> <u>Times</u> printed
S/W-0129	20001936	AMSRIS02, Test	Parisien, Karen	Mice	MSB / EAST10	19/11/2018	
S/W-0117	20001942	AMSRIS01, Test		Mice	MSB / EAST18	15/11/2018	
<u>S/W-0116</u>	20001940	AMSRIS01, Test		Mice	MSB / EAST12	15/11/2018	
S/W-0114	20001942	AMSRIS01, Test	AMSRIS01, Test	Mice	MSB / EAST10	15/11/2018	
<u>S/W-0113</u>	20001942	AMSRIS01, Test	AMSRIS01, Test	Mice	MSB / EAST10	15/11/2018	
					MCD /		
/W-0010	20001815	AMSRIS01, Test	AMSRIS01, Test	Kiwis	CL357E	17/09/2018	
pproved							
<u>Request#</u>	Protocol#	<u>PI</u>	Responsible Person	Species	<u>Building /</u> <u>Room</u>	Submitted Or	<u># of</u> <u>Time</u> printe
/W-0129	20001936	AMSRIS02, Test	Parisien, Karen	Mice	MSB / EAST10	19/11/2018	
/W-0077	20001931	AMSRIS01, Test	AMSRIS01, Test	Mice	MSB / EAST1	02/11/2018	1
/W-0076	20001930	AMSRIS01, Test		Mice	CCBR / YELLOW42C	01/11/2018	
/W-0051	20001901	AMSRIS01, Test	Parisien, Karen	Rats	MSB / EAST2	17/10/2018	
3/W-0046	20001898	AMSRIS01, Test	Parisien, Karen	Rats	CCBR / GREEN33E	17/10/2018	

## 



	A	В	С	D	E	F	G	н	I	J	к
			# of				Sp	lit/			
		Activation Date	Animals	s	ex		We	ean	Parent Source		Cage
1	Barcode	(DD/MM/YYYY)	in Cage	Circl	e one	Eartag #	Circle	e one	Barcode	Rack #	Location
2	873			F	м		S	w			
з	874			F	м		S	w			
4	875			F	м		S	w			
5	876			F	м		S	w			
6	877			F	м		S	w			
7	878			F	м		S	w			
8	879			F	м		S	w			
9	880			F	м		S	w			
10	881			F	м		S	w			
11	882			F	м		S	w			
12	883			F	м		S	w			
13	884			F	м		S	w			
14	885			F	м		S	w			
15	886			F	м		S	w			
16	887			F	м		S	w			
17	888			F	м		s	w			
18	889			F	м		S	w			
19	890			F	м		S	w			
20	891			F	м		S	w			
21	892			F	м		s	w			
22	893			F	м		S	w			
23	894			F	м		s	w			
24	895			F	м		s	w			
25	896			F	м		s	w			
26	897			F	м		s	w			
27	898			F	м		S	w			
28	899			F	м		S	w			
29	900			F	м		S	w			
30	901			F	м		S	w			
31	902			F	м		S	w			
32	903			F	м		<u>د</u>	14/			

	А	В	С	D	E	F	G	Η	Ι	J	К
			# of				Sp	lit/			
		Activation Date	Animals	S	ex		We	ean	Parent Source		Cage
1	Barcode	(DD/MM/YYYY)	in Cage	Circl	e one	Eartag #	Circle	e one	Barcode	Rack #	Location
2	873	19/11/2018	3	(F	м	wean a cage example	S		188	1	A2
3	874	19/11/2018	4	F			S	(W)	188	1	A3
4	875			F	М		S	W			
5	876			F	М	set up of breeder pair example	S	W			
6	877	19/11/2018	2	Ð		breeder pair set up	$\odot$	W	201 F, 206 M	3	F7
7	878			F	М		S	W			
8	879			F	М	split cage if fighting or surgery	S	W			
9	880	19/11/2018	1	F	M		$\odot$	W	331	2	B5
10	881			F	М		S	W			
11	882			F	М	set up harem breeder cage example	S	W			
12	883	19/11/2018	4	Ð	M	harem set up 3F + 1 M	S	W	704, 705, 706F 610M	4	G2
13	884			F	М		S	W			
14	885			F	М		S	W			
15	886			F	М		S	W			
16	887			F	М		S	W			
17	888			F	м		S	W			

1	Α	В	C	D	E	F	G	Η	Ι	J	K
			# of				Sp	lit/			
		Activation Date	Animals	S	ex		W	ean	Parent Source		Cage
1	Barcode	(DD/MM/YYYY)	in Cage	Circl	e one	Eartag #	Circle	e one	Barcode	Rack #	Location
2	873	19/11/2018	3	F	м	wean a cage example	S		188	1	A2
3	874	19/11/2018	4	F			S	W	188	1	A3
4	875			F	М		S	W			
5	876			F	М	set up of breeder pair example	S	W			
6	877	19/11/2018	2	Ð		breeder pair set up	$\odot$	W	201 F, 206 M	3	F7
7	878			F	М		S	W			
8	879			F	М	split cage if fighting or surgery	S	W			
9	880	19/11/2018	1	F	M		$\odot$	W	331	2	B5
10	881			F	М		S	W			
11	882			F	М	set up harem breeder cage example	S	W			
12	883	19/11/2018	4	Ē	M	harem set up 3F + 1 M	S	W	704, 705, 706F, 610M	4	G2
19	884			F	М		S	W			
14	885			F	М		S	W			
15	886			F	М		S	W			
16	887			F	М		S	W			
17	888			F	М		S	W			

# Tips for the Wean/Split Process

- Base your wean/split requests on the anticipated numbers of cages you may wean/split in a two to four week period.
- Document all wean/split information on the Barcode Log Sheet each time you wean or split a cage.
- Write the barcode on a sticker and place on the weaned or split cage as you separate.
- Use one barcode log sheet per protocol.
- If you have set up breeder pairs or harems on your bar code log sheet, the activation must be complete for the sheet before you can separate any animals out of the cage.



## How to Perform an Animal Transfer





## eAnimal Ordering » Investigator » Home » Animal Transfer





eAnimal Ordering » Investigator » <u>Home</u> » <u>Animal Transfer</u> » Internal Transfers

## INTERNAL TRANSFERS

Transfer Type :	All	۲	Building : All			▼ Roo	om : All			• ОК			
Internal T	Location to Lo PI to PI Protocol to Pi	rotocol								N	lew Transfer		
New / In Pro	1000										*		
<u>Transfer ID</u>	<u>Transfer Type</u>	<u>Original PI</u>	<u>New Pl</u>	<u>From</u> Protocol #	<u>To</u> Protocol #	<u>Species</u>	From Location	To Location	<u>Date</u> Submitted	Transfer Status	<u>Status</u> Date		
<u>T-000000002</u>	PI to PI	AMSRIS01, Test	AMSRIS02, Test	20001842	20001866	Rats	MSB / EAST1	MSB / EAST2	07/08/2018	Waiting for Transfer	07/08/2018		
<u>T-000000001</u>	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20001842	20001840	Rats	MSB / EAST1	MSB / EAST1	30/07/2018	Waiting for Transfer	08/08/2018		
Completed			'		1			1	1	'	٦		
Not Proceede	ed										۲		
Transfer ID	ransfer ID Transfer Type Original PI New PI From Protocol # To Protocol # Species From Location Date Submitted Transfer Status Date												
				Rec	ords are no	t available.							

eAnimal Ordering » Investigator » Home » Animal Transfer » Internal Transfers

## INTERNAL TRANSFERS

Transfer Type :	Protocol to Pr	rotocol 💌	Building : MSB	]		• Roo	m : EAST	1		ОК	
Internal Tra	New Transfers										
New / In Progr	ess										۲
Transfer ID	Transfer Type	Original PI	<u>New Pl</u>	From Protocol #	<u>To</u> Protocol #	Species	From Location	To Location	Date Submitted	Transfer Status	<u>Status</u> Date
<u>T-000000012</u>	PI to PI	AMSRIS01, Test	AMSRIS02, Test	20001908	20001886	Rats	MSB / EAST11	MSB / EAST11	12/10/2018	Waiting for New PI Acceptance	12/10/2018
<u>T-000000011</u>	PI to PI	AMSRIS01, Test	AMSRIS02, Test	20001898	20001837	Rats	CCBR / GREEN33E	CCBR / GREEN33E	12/10/2018	Waiting for New PI Acceptance	12/10/2018
Completed	Completed										*
									L	.ast 30 Da	ys OK
Transfer ID	Transfer Type	Original PI	New PI	From Protocol #	<u>To</u> Protocol #	Species	From Location	To Location	<u>Date</u> Submitted	Transfer Status	<u>Status</u> Date
<u>T-000000010</u>	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20001911	20001913	Rats	MSB / EAST13	MSB / EAST13	27/09/2018	Transfer Completed	27/09/2018
<u>T-00000009</u>	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20001911	20001912	Rats	MSB / EAST13	MSB / EAST13	27/09/2018	Transfer Completed	27/09/2018
<u>T-00000008</u>	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20001904	20001906	Rats	MSB / EAST11	MSB / EAST11	24/09/2018	Transfer Completed	24/09/2018
<u>T-00000007</u>	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20001904	20001905	Rats	MSB / EAST11	MSB / EAST11	24/09/2018	Transfer Completed	24/09/2018
Not Proceeded	1										*
Transfer ID	Transfer Type	Original PI	New Pl	From Protocol #	<u>To</u> Protocol #	Species	From Location	To Location	<u>Date</u> Submitted	Transfer Status	<u>Status</u> Date
				Rec	ords are not	available.					

eAnimal Ordering » Investigator » <u>Home</u> » <u>Animal Transfer</u> » <u>Internal Transfers</u> » New Transfer

### INTERNAL TRANSFERS

Transfer Type : 🔍 PI to PI 💿 Protocol to Protocol 🔍 Location to Location

Transfer Policies

	-			Save	Submit D	elete Print Cancel	
From Protocol # :	20012397	Ext	oired Or	iginal PI :	AMSRIS01,	Test	
Responsible Person :	Parisien, Karen	•					
Phone :	888888888						
Email :	k.parisien@utoronto	o.ca					
Species :	(Mice 🔻						
To Protocol # :	20012399	Ne	w PI :	AMSRIS01, Test			
Responsible Person :	Parisien, Karen	•	<b>v</b>				
Phone :	888888888		I				
Email :	k.parisien@utoronto	o.ca					
Update From proto	ocol(s) quantity.		✓ Update	• To protocol(	s) quantity.		
From Location : DCM   From Building : MSB  From Room : EAST12							
Cage Card(s) : 🎇							
Bar Code No.	No. of Anima	Is USDA ID	TATTOO ID	Building	Room	Rack *	

rom Location : DCM		From Building :		MSB V		From Room	: EAST12	
Cage Card(s)	<b>A</b>							
Bar Code No. No. of Anir		f Animals USDA		D TATTOO ID Building		Room F	Rack *	

	Show all Cage Cards irrespective of the selected RP.									
C	Cage Ca	ard(s)				Add	Cancel			
					Search :					
		Bar Code No.	No. of Animals	USDA ID	TATTOO ID	Building	Room			
		000000385	4			MSB	EAST12			
		000000386	3			MSB	EAST12			
		000000387	1			MSB	EAST12			
		000000388	4			MSB	EAST12			
		000000389	3			MSB	EAST12			
		000000390	3			MSB	EAST12			



Update From protocol(s) quantity. In Update To protocol(s) quantity.									
From Location : DCM	▼) F	From Building :	MSB •		From Room	EAST12			
Cage Card(s) : 🙀									
Bar Code No. of Ar		als USDA ID	TATTOO ID	Building	Room F	Rack *			
000000385	4			MSB	EAST12	1			
000000386	3			MSB	EAST12	1			
To Location : DCM	<b>▼</b> 1	To Building :	MSB	•	To Room :	EAST12 V			
Has animal been utilized in any r	Has animal been utilized in any research : 🤍 Yes 💿 No								
Explain nature of the project and	l indicate if a	ny surgery was	performed :						
Special Handling : CL2 CL	3 🔲 Chemica	al							
If testing is required for this transfer, please indicate the test method :* <ul> <li>None</li> <li>Pooled Fecal</li> <li>Serology</li> </ul> <li>Are these animals immunocompromised? * <ul> <li>Yes</li> <li>No</li> </ul> </li>									
New Per Diem A/C : 🏽 🖓									
Perdiem Account Number	F	unding Source	Expiration I	Date Pe	rcentage				

	0
V	0

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### INTERNAL TRANSFERS

Transfer ID : T-000000017

Transfer Type : Protocol to Protocol

### Transfer Policies

Tarisler Policies			Sav	ve Submit Delete Print Cancel
From Protocol # :	20012397		Original PI :	AMSRIS01, Test
Responsible Person :	Parisien, Karen	)		
Phone :	8888888888	]		
Email :	k.parisien@utoronto.ca	]		
Species :	Mice			
To Protocol # :	20012399		New PI :	AMSRIS01, Test
Responsible Person :	Parisien, Karen 🔹	)		
Phone :	8888888888		•	
Email :	k.parisien@utoronto.ca	]		
Update From pro	otocol(s) quantity.	🗹 Up	date To protocol	l(s) quantity. 7



## eAnimal Ordering » Investigator » <u>Home</u> » <u>Animal Transfer</u> » Internal Transfers

## INTERNAL TRANSFERS

ransfer Type :	All	<b></b> E	Building : All			• Roo	m: All			• ок	
Internal Tra	ansfers									N	ew Transfer
New / In Progress											
<u>Transfer ID</u>	<u>Transfer Type</u>	Original PI	New Pl	From Protocol #	<u>To</u> Protocol #	<u>Species</u>	From Location	To Location	Date Submitted	Transfer Status	<u>Status</u> Date
<u>T-000000017</u>	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20012397	20012399	Mice	MSB / EAST12	MSB / EAST12	08/01/2019	Waiting for DCM Approval	08/01/2019
<u>T-000000004</u>	PI to PI	AMSRIS01, Test	amsris36, Test	20012402	20011205	Mice	MSB / EAST10	MSB / EAST12	04/12/2018	Waiting for New PI Acceptance	04/12/2018
<u>T-00000003</u>	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20012402	20012403	Mice	MSB / EAST10	MSB / EAST12	04/12/2018	Waiting for DCM Approval	04/12/2018
<u>T-000000002</u>	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20012402	20012403	Mice	MSB / EAST10	MSB / EAST10	04/12/2018	Waiting for DCM Approval	04/12/2018
<u>T-000000001</u>	Protocol to Protocol	AMSRIS01, Test	AMSRIS01, Test	20012402	20012403	Mice	MSB / EAST10	MSB / EAST12	04/12/2018	Waiting for DCM Approval	04/12/2018
Completed											*
									I	Last 30 Da	ys OK
Transfer ID	<u>Transfer Type</u>	Original PI	New Pl	From Protocol #	<u>To</u> Protocol #	<u>Species</u>	From Location	To Location	Date Submitted	Transfer Status	<u>Status</u> Date
<u>T-000000016</u>	Location to Location	AMSRIS01, Test	AMSRIS01, Test	20012415	20012415	Mice	MSB / EAST14	MSB / EAST14	11/12/2018	Transfer Completed	11/12/2018


# DCM Responsibilities

- DCM will approve the transfer
- Generate new cage cards
- Move the animals if required as per the transfer form

nimal Orderin	g » Investigator »	Home » Animal Transfer >	External Trans	sfers (outgoing)				
TERNAL T	RANSFER (OU	TGOING)						
ilding : All		• Room :	All		▼ ок			
xternal T	ransfers (out	tgoing)					New	Transfer
New / In Prog	gress							*
<u>Transfer ID</u>	Original PI	External Organization	From Protocol #	<u>Species</u>	Location	Date Submitted	Transfer Status	Status Date
			Records	are not availab	le.			
Completed								8
							Last 30 Days	ок
Transfer ID	Original PI	External Organization	From Protocol #	<u>Species</u>	Location	Date Submitted	Transfer Status	Status Date
			Records	are not availab	le.			
Not Proceed	ed							*
Transfer ID	Original PI	External Organization	From Protocol #	<u>Species</u>	Location	Date Submitted	Transfer Status	Status Date

For animals being exported to another University use the external transfer. For animal being imported from another University use the animal requisition.



#### eAnimal Ordering » Investigator » Home » Animal Transfer





eAnimal Ordering » Investigator » Home » Animal Transfer » External Transfers (outgoing) » New Transfer

#### EXTERNAL TRANSFER (OUTGOING)

Transfer Policies				Save	e Submit	Delete Print	Cancel
From Protocol # :	Select One	-	Expired	To Organization/	Facility : Se	elect One	)
Responsible Person :	Select One	-					
Phone :							
Email :							
Species :	Select One	•					
Location :	DCM	Building :	Select One	-	Room :	Select One	•
Cage Card(s) : 🌆							
Bar Code No.	No. Of Animals	Strain	Rack *	USDA ID	TATTOO ID	Building	Room
		Records	are not avail	able.			
Has animal been util	ized in any research	n: 🔍 Yes 🔍 No					
Explain nature of the	e project and indicat	te if any surgery wa	as performed	:			
Special Handling :	Autoclave 🔲 Biohaza	rd 🔲 Large Cage					
Special Request for	Husbandry :						
PI Notes :							



Location :		DCM	•	Building :	Select One	•	Room :	Select One	-
Cado Cardía									
Cage Card(s	). 1999								
Bar Code No	<b>)</b> .	No. Of Animals	Stra	in	Rack *	USDA ID	TATTOO ID	Building	Roon
				Records	are not available	9.			
Hac animal h	een utiliz	ed in any recear	ch:	Vec @ No					
Explain natu	re of the	ed in any resear	cate if a		as performed .				
	ire of the	oroject and male	cate il ai	ily surgery wa	as performed .				
l									
Special Hand	dling · 🔲	Autoclave 🔲 Bioba	zard 🔲	arge Cage					
Special Reg	uest for H			Large Cage					
		assanary .							
l									
						ji.			
PI Notes :									
PI Notes :									
PI Notes :						.::.			
PI Notes :	Name		Add	iress	PI	none #	Email		
PI Notes : Contact	Name		Add	iress	Pi	iii iiii	Email		
PI Notes : Contact Vet	Name		Add	Iress	Pi	none #	Email		
PI Notes : Contact Vet	Name		Add	Iress	Pi	iii)	Email		
PI Notes : Contact Vet Shipping	Name		Add	Iress	PI	none #	Email		
PI Notes : Contact Vet Shipping	Name		Add	iress	Pi 	none #	Email		
PI Notes : Contact Vet Shipping Receiving	Name			Iress	PI 	none #	Email		
PI Notes : Contact Vet Shipping Receiving PI	Name           [			iress	Pr 	none #	Email		
PI Notes : Contact Vet Shipping Receiving PI	Name			Iress		none #	Email		
PI Notes : Contact Vet Shipping Receiving PI Export Charg	Name	nt : *		Iress	Pr 	none #	Email		
PI Notes : Contact Vet Shipping Receiving PI Export Charg	Name	nt : *		fundi	Pr 	none #	Email	Percentage	2

eAnimal Ordering » Investigator » <u>Home</u> » <u>Animal Transfer</u> » <u>External Transfers (outgoing)</u> » New Transfer

## EXTERNAL TRANSFER (OUTGOING)

Transfer Policies	Save Submit Delete Print Cancel
From Protocol # :	20001901   Expired To Organization/ Facility : University of Cal
Responsible Person :	AMSRIS01, Test
Phone :	999999999
Email :	BLUEFORMUOFT@GMAIL.COM
Species :	Rats
Location :	DCM  Building: MSB  Room: EAST1
Cage Card(s) : 🙀	



eAnimal Ordering » Investigator » <u>Home</u> » <u>Animal Transfer</u> » External Transfers (outgoing)

### EXTERNAL TRANSFER (OUTGOING)

Building : All		Room :	All		ОК				
External Tr	ansfers (outgo	ing)					Ne	ew Transfer	
New / In Prog	ress							*	
Transfer ID	<u>Original Pl</u>	External Organization	<u>From</u> Protocol #	Species	Location	Date Submitted	Transfer Status	<u>Status</u> Date	
<u>X-00000014</u>	AMSRIS01, Test	University of Calgary	20001898	Rats	MSB / EAST1	10/22/2018	Waiting for ARC Approval	10/22/2018	
Completed								*	
							Last 30 Da	ays OK	
Transfer ID	Original PI	External Organization	From Protocol #	Species	Location	Date Submitted	Transfer Status	<u>Status</u> Date	
	Records are not available.								
Not Proceede	d							*	
Transfer ID	Original PI	External Organization	From Protocol #	Species	Location	Date Submitted	Transfer Status	<u>Status</u> Date	
			Records	are not availab	le.				

Contact DCM Help Desk dcm@utoronto.ca

